



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015-2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Ankara University	TR ANKARA01	Prof.Dr.Sibel SÜZEN Erasmus Institutional Coordinator Ankara University, Faculty of Pharmacy Tandogan 06100 Ankara, TURKEY sibel@pharmacy.ankara.edu.tr Tel : +90312 203 30 74 Fax: +90312 380 03 33	http://erasmus.ankara.edu.tr
Universidad de Jaén			

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Name of the institution (and department, where relevant)	Erasmus Code	Coordinator	(phone, address)
Ankara University	TR ANKARA01	<p>Assoc. Prof. Dr. Rabia AKTAŞ Erasmus Coordinator of Mathematics raktas@science.ankara.edu.tr</p> <p>Assist. Prof. Dr. Suna ERTUNÇ Erasmus Coordinator of Graduate School of Natural and Applied Sciences ertunc@eng.ankara.edu.tr</p>	<p>Ankara University Department of Mathematics Tandoğan 06100 Ankara, TURKEY Tel : +90312 212 67 20-1227</p> <p>Ankara University Graduate School of Natural and Applied Sciences İrfan Baştuğ Street. 06110 Dışkapı Ankara, TURKEY Tel : +90312 316 60 34 Fax: +90312 316 60 35</p>
UNIVERSIDAD DE JAÉN	E JAEN01	<p>Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es</p> <p>Juan Ráez; Director of International Mobility; Phone +34 953 212620 E-mail: jraez@ujaen.es</p> <p>Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es</p>	<p>http://www.ujaen.es/serv/vicint/home/academic_home</p> <p>http://estudios.ujaen.es/listadogrados</p>

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeship S *
E JAEN01	TR ANKARA01	0541	Mathematics	1 st 2 nd or 3 rd	(2 student X 6 months) (3 student X 12 months)	
TR ANKARA01	E JAEN01	0541	Mathematics	1 st 2 nd or 3 rd	(2 student X 6 months) (3 student X 12 months)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
E JAEN01	TR ANKARA01	0541	Mathematics	7 days (2 X 1 week)	7 days (2 X 1 week)
TR ANKARA01	E JAEN01	0541	Mathematics	7 days (2 X 1 week)	7 days (2 X 1 week)

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
E JAEN01	0541	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English
TR ANKARA01	0541	Turkish	Some Departments offer courses and subjects in English	A2 in Turkish (or A2 in English Programmes)	B2 in English

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
TR ANKARA01	1 ST July	1 ST December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within the following time frame:
2. E JAEN01: The receiving institution will send its decision within 2 weeks
3. E JAEN01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. PARTNER INSTITUTION:

TR ANKARA01: a Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. However due to some administrative and technical difficulties in registering the exams, it could take up to 6 -8 weeks for us to send the Transcript of Records.

TR ANKARA01: within 4 weeks

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

TR ANKARA01/

F. Information

1. Grading systems of the institutions

TR ANKARA01:

For each course taken at IUE, the student is given one of the letter grades below by the instructor as the semester course grade.

The table below provides the detailed information about the local letter grades and coefficients.

Score	Grades	Coefficients
90-100	AA	4,00
85-89	B1	3,50
80-84	B2	3,25
75-79	B3	3,00
70-74	C1	2,75
65-69	C2	2,50
60-64	C3	2,00
50-59	F1	1,50
49 and below	F2	0,00

The lowest grade to be successful in a course is (C3) 2,00. The grades lower than 2,00 (F1 and F2) are unsuccessful.

In order to be successful in a program, grade point average must be at least (C3) 2.00 and all courses must be completed successfully.

Our University uses the ECTS credits system (1 CFU = 1 ECTS). Information for grades at: <http://erasmus.en.ankara.edu.tr/incoming-students/ects-guide/>

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA01	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	http://erasmus.en.ankara.edu.tr/incoming-students/residence-permit/
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/index

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA0 1	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	http://erasmus.en.ankara.edu.tr/incoming-students/social-security/
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/segurosanitario

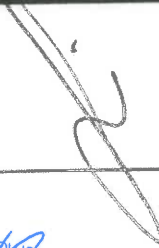


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA01	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	http://erasmus.en.ankara.edu.tr/incoming-students/housing/
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/upload_buddy_ext_f http://www.ujaen.es/serv/vicint/home/alojamiento

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
TR ANKARA01	Prof.Dr.Sibel SÜZEN Erasmus Institutional Coordinator	08.06.2017	
E JAEN01	The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization		 



⁷ Scanned signatures are accepted

