



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DE JAÉN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization; Phone : +34 953 212194 E-mail: secret@ujaen.es Sebastian Bruque International Mobility Programmes Coordinator; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	www.ujaen.es/serv/vicint/home/academics_home.php
UNIVERSIDADE DE AVEIRO	P AVEIRO01	Niall Power Head of International Office Tel. +351 234 370 060; Email: gri@ua.pt <u>Departmental Coordinator:</u> Professor Etelvina Figueira Department of Biology Tel.: +351 234 370 782 Email: efigueira@ua.pt	University: www.ua.pt/ Course catalogue: www.ua.pt/ensino/# International students: www.ua.pt/gri/students

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships *
E JAEN01	P AVEIRO01	0511	Biology	1 st	2 students x 10 months = 20 months	No/Only by individual agreement
				2 nd	1 student x 10 months = 10 months	
P AVEIRO01	E JAEN01	0511	Biology	1 st	2 students x 10 months = 20 months	No/Only by individual agreement
				2 nd	1 student x 10 months = 10 months	

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E JAEN01	0511	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B1; or English B1 for courses taught in English
P AVEIRO01	0511	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

E JAEN01:

P AVEIRO01:

- Nomination by home institution required, before student's application
- Erasmus Student Network Aveiro - www.esnaveiro.org/
- Erasmus Buddy program, assists the international exchange students
- "Programa de Tutoria na UA" –Mentoring Program based on two areas of intervention, academic guidance and personalized training program, and two central figures but complementary teaching tutor and student mentor
- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities
- Student's Provider, Pedagogical Support Office, University Health Services, LUA – UA's telephone line for psychological support to students of the academy that involves experts and a group of student volunteers trained for the purpose

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E JAEN01	30 th June	30 th November
P AVEIRO01	May 31 st	November 15 th

2. The E JAEN01 will send its decision within 2 weeks.
The P AVEIRO01 will send its decision on the admission of ERASMUS candidates within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities. It may be renewed on the same terms, or on such terms as may be agreed by the two institutions.

This agreement may, at any time during its period of validity, be terminated by one of the Universities upon prior notice to the other in writing not later than one year before the termination date, without prejudice to the activities under way.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E JAEN01:

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

P AVEIRO01: <http://www.ua.pt/gri/ects>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	www.ujaen.es/serv/vicint/home/portada.php?idioma=en
P AVEIRO01	Dora Ribeiro Email: dribeiro@ua.pt Tel.: +351 234 370 200	www.ua.pt/gri/visas

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	www.ujaen.es/serv/vicint/home/portada.php?idioma=en
P AVEIRO01	Niall Power Email: niall@ua.pt Tel.: +351 234 370 060	www.ua.pt/gri/healthcare



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	www.ujaen.es/serv/vicint/home/portada.php?idioma=en
P AVEIRO01	Ana Coimbra Email: anacoimbra@ua.pt Tel.: +351 234 370 060	www.ua.pt/gri/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³ and Institutional stamp
E JAENO1	<p>The Rector (On his behalf by Resolution of June 9th 2011)</p> <p>Signed: M^a Victoria López Ramón, Vice-Chancellor of Internationalization</p>	9/9/14	
P AVEIRO01	<p>Prof. Dr. Eduardo Silva, Vice-Rector</p> <p>Institutional Coordinator</p>	01/08/2014	

³ Scanned signatures are accepted