



**UNIVERSITÀ
DEGLI STUDI DI BARI
ALDO MORO**

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-Institutional¹ agreement 2017-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA DEGLI STUDI DI BARI ALDO MORO	I BARI01	<i>Institutional Coordinator:</i> Francesco Tritto International Office francesco.tritto@uniba.it T +39 080 5714516 <i>Departmental Coordinator:</i> Prof.ssa Valeria Di Comite Dipartimento di Scienze Politiche e.mail: valeria.dicomite@uniba.it	http://uniba.upmanager.it/ncoming/menu_iniziale.asp http://www.uniba.it/offerta-formativa http://www.uniba.it/ricerca/dipartimenti/
UNIVERSIDAD DE JAÉN	E JAEN01	Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrei@ujaen.es	http://www.ujaen.es/serv/vicintl/home/academics_home

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

			<p>Juan Ráez Padilla; Director of International Mobility; Phone +34 953 212620 E-mail: jraez@ujaen.es</p> <p>Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es</p> <p>Departmental Coordinator: Dra M. del Carmen Munoz Rodriguez tel. +34 953 212 648 email: microdri@ujaen.es</p>	<p>http://estudios.ujaen.es/listadogrados</p>
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods *]	
I BARI01	E JAEN01	0312	Political Sciences and civics	1,2,3	2x10=20	
E JAEN01	I BARI01	0312	Political Sciences and civics	1,2,3	2x10=20	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods *]</i>	Staff Mobility for Training *
I BARI01	E JAEN01	0312	Political Sciences and civics	One week	One week
E JAEN01	I BARI01	0312	Political Sciences and civics	One week	One week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
			Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
I BARI01	Italian	---	B1	B2
E JAEN01	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

D. Additional requirements

I BARI01:

Special Needs Sector

The so-called "Settore disabilità" (diversabili@ateneo.uniba.it) offers hospitality to students with disabilities in order to facilitate their academic career

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Services offered: senior students, specialized tutoring, information in accessible formats, guarantee of data privacy, technical equipment and specific computer backup, LIS Interpreting (legal interpreting services), dedicated urban transport.

Partner institution:

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/nduespeciales/inicio>

E. Calendar

in Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I BARIO1	June, 10 th	November, 10 th
E JAEN01	30 June	30 November

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 6 weeks.
- A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. However, in the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the Institutions

I BARIO1:

Italian Grades	ECTS Grades	Predicate
30 - 30 lode	A	EXCELLENT
28-29	B	VERY GOOD
25-26-27	C	GOOD

21-22-23-24	D	SATISFACTORY
18-19-20	E	SUFFICIENT
UNDER 18	F	FAILED

Partner institution:

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification In Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspenseo	0-4.9	FX-F	Not Pass

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARI01	ERASMUS@UNIDA.IT T +39 080 5714834	http://unida.it/manager.it/incoming/menu_iniziale.asp
E JAEN01	Allina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/index

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARI01	erasmus@unipa.it T +39 080 5714834	http://unipa.ipmanager.it/incoming/menu_iniziale.asp
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/seguro_sanitario



4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BARI01	erasmus@unipa.it T +39 0805714834	http://unipa.ipmanager.it/incoming/menu_iniziale.asp
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/upload_buddy_ext_f http://www.ujaen.es/serv/vicint/home/alocamiento

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
I BARI01	Piero Portincasa Vice Rector for Erasmus+	19/12/17	
E JAEN01	The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization	19/06/17	

⁶ Scanned signatures are accepted