

# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016-2021 between programme countries

#### [Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Veterinární a Farmaceutická Univerzita v Brně  Palackého tř. 1946/1  612 42 Brno	CZ BRN005	<b>Prof. Alfred Hara, DVM, PhD,</b> Institutional coordinator, <a href="mailto:prorektorvzv@vfu.cz">prorektorvzv@vfu.cz</a> ; tTF +420 541562020; <b>Mgr. Aneta Krejčí,</b> contact person, <a href="mailto:krejcia@vfu.cz">krejcia@vfu.cz</a> ; TF +420 541 562 019	Erasmus incoming information  <a href="http://www.vfu.cz/studies-education/erasmus-for-incomers/index.html">http://www.vfu.cz/studies-education/erasmus-for-incomers/index.html</a>
Faculty of Veterinary Hygiene and Ecology	CZ BRN006	<b>Ass. Prof. Vladimíra Pištěková, DVM, PhD,</b> Departmental Coordinator, <a href="mailto:pistekovav@vfu.cz">pistekovav@vfu.cz</a>	<a href="http://vhe.vfu.cz/for-applicants/index.html">http://vhe.vfu.cz/for-applicants/index.html</a>
UNIVERSIDAD DE JAÉN	E JAEN01	Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>  Juan Ráez Padilla; Director of International Mobility; Phone +34 953 212620	<a href="http://www.ujaen.es/servicioint/home/academics_home">http://www.ujaen.es/servicioint/home/academics_home</a>  <a href="http://estudios.ujaen.es/listadogradados">http://estudios.ujaen.es/listadogradados</a>

		E-mail: <a href="mailto:jraez@ujaen.es">jraez@ujaen.es</a> Alina Ocaña Jódar; Head of the International Relations Office; E-mail: <a href="mailto:alocana@ujaen.es">alocana@ujaen.es</a>	
[...]			

## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships  (total number of months of the study periods or average duration*)
E JAEN01	CZ BRNO06	0721	Food Science	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students for 5 months each	Only by individual agreement
CZ BRNO06	E JAEN01	0721	Food Science	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students for 5 months each	Only by individual agreement

[\*Optional: subject area code & name and study cycle are optional. Inter-Institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; In this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject area	Subject area name	Number of staff mobility periods
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<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
E JAEN01		0721	Food Science	1 lecturer for 5 days	0
CZ BRNO06	E JAEN01	0721	Food Science	1 lecturer for 5 days	0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English
CZ BRNO06	Veterinary	English	Czech	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the Institutions have the infrastructure to welcome students and staff with disabilities.]*

### E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medespeciales/inicio>

*with disabilities.]*

### CZ BRNO06:

[www.vfu.cz](http://www.vfu.cz)

<http://vhe.vfu.cz/index.html?lang=en>

## E. Calendar

1. Applications/Information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
CZ BRNO06	May 15th	November 15th

*[\* to be adapted in case of a trimester system]*

### CZ BRNO06:

Partners should send the applications and filled up learning and/or training agreements to [krejcia@vfu.cz](mailto:krejcia@vfu.cz). The receiving institution will send its decision within 6 weeks.

#### Transcript of Records

A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work has been graded.

#### Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead must be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

2. E JAEN01: The receiving institution will send its decision within 2 weeks

3. E JAEN01: A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**E JAEN01**

Grade In Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

G PATRA 01: <https://www.upatras.ar/el/ects>

**CZ BRNO06:**

**CZ BRNO 06 grading scale:**

ECTS mark	Numerical value	Definition of evaluation	English equivalent
A	1	Excellent, almost perfect knowledge	Excellent
B	1,5	Excellent performance with sporadic mistakes	Very good
C	2	Good knowledge with a higher number of mistakes	Good
D	2,5	Acceptable knowledge with some flaws	Satisfactory
E	3	Knowledge demonstrating minimum criterion of successfulness	Sufficient

FX	4	Before the awarding of credit additional study is necessary	Fall
F	4	The passing of the examination requires additional thorough study	Fail

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: <a href="mailto:alocana@ujaen.es">alocana@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicinit/home/index">http://www.ujaen.es/serv/vicinit/home/index</a>
CZ BRNO06	Mgr. Aneta Krejčí, <a href="mailto:krejcia@vfu.cz">krejcia@vfu.cz</a>	<a href="http://www.vfu.cz">www.vfu.cz</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: <a href="mailto:alocana@ujaen.es">alocana@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicinit/home/seguro_sanitario">http://www.ujaen.es/serv/vicinit/home/seguro_sanitario</a>
CZ BRNO06	Mgr. Aneta Krejčí, <a href="mailto:krejcia@vfu.cz">krejcia@vfu.cz</a>	<a href="http://www.vfu.cz">www.vfu.cz</a>




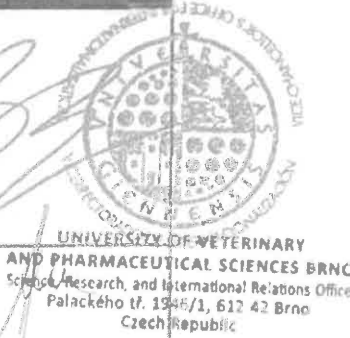
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: <a href="mailto:alocana@ujaen.es">alocana@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicin/t/home/upload_buddy_ext_f">http://www.ujaen.es/serv/vicin/t/home/upload_buddy_ext_f</a>  <a href="http://www.ujaen.es/serv/vicin/t/home/alojamiento">http://www.ujaen.es/serv/vicin/t/home/alojamiento</a>
CZ BRNO06	Mgr. Aneta Krejčí, <a href="mailto:krejcia@vfu.cz">krejcia@vfu.cz</a>	<a href="http://www.vfu.cz/studies-education/accommodation/index.html">http://www.vfu.cz/studies-education/accommodation/index.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
E JAEN01	The Rector (On his behalf by Resolution of April 29 <sup>th</sup> 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization	17/10/16	 
CZ BRNO06	Prof. Alfred Hera, DVM, CSc, Institutional coordinator	11/11/2016	  UNIVERSITY OF VETERINARY AND PHARMACEUTICAL SCIENCES BRNO School, Research, and International Relations Office Palackého tř. 1546/1, 612 42 Brno Czech Republic

<sup>3</sup> Scanned signatures are accepted

