



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2020** **between programme countries**

**[Minimum requirements]**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
UNIVERSITY OF MOLISE	I CAMPOBA01	Prof. Giovanni Maddalena Erasmus Departmental Coordinator Phone +39 0874 404472 E-mail: <a href="mailto:maddalena@unimol.it">maddalena@unimol.it</a>  Loredana Di Rubbo Margherita Di Paolo International Relations Officers Phone +39 0874 404768/415 E-mail: <a href="mailto:relazint@unimol.it">relazint@unimol.it</a> <a href="mailto:mdipaolo@unimol.it">mdipaolo@unimol.it</a>	<a href="http://www.unimol.it/unimolise/unimol/00055364_Department_of_Humanities_Education_and_Social_Sciences_.html">http://www.unimol.it/unimolise/unimol/00055364_Department_of_Humanities_Education_and_Social_Sciences_.html</a>
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>  Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

		David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	
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## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E JAEN01	I CAMPOBA01	011	EDUCATION (TRAINING AND EDUCATION SCIENCE)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3/18	
I CAMPOBA01	E JAEN01	011	EDUCATION (TEACHER TRAINING AND EDUCATION SCIENCE)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3/18	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

E JAEN01	I CAMPOBA01	011	EDUCATION (TEACHER TRAINING AND EDUCATION SCIENCE)	7	0
I CAMPOBA01	E JAEN01	011	EDUCATION (TEACHER TRAINING AND EDUCATION SCIENCE)	7	0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English
I CAMPOBA01		Italian	English for several programs and courses for exchange students	Italian B1; English B1 for courses taught in English	English or Spanish B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### I CAMPOBA01

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

- Application documents received after application deadlines will not be accepted.
- Exchange studies for PhD students are organized according to individual plans.
- It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
- Incoming international staff members should apply for visits to the departmental coordinators of the respective faculty with copy sent to the International Relations department of the University of Molise.
- Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
I CAMPOBA01	30 <sup>th</sup> June	30 <sup>th</sup> October

2. E JAEN01: The receiving institution will send its decision within 2 weeks
3. E JAEN01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. I CAMPOBA01
  - Application documents received after application deadlines will not be accepted.
  - Exchange studies for PhD students are organized according to individual plans.
  - It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
  - Incoming international staff members should apply for visits to the departmental coordinators of the respective faculty with copy sent to the International Relations department of the University of Molise.
  - Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.
5. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **7 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

## **1. Grading systems of the institutions**

### **E JAEN01**

<b>Grade in Spanish Academic Records</b>	<b>Definition</b>	<b>Numerical mark</b>	<b>Estimated ECTS Grade</b>	<b>Definition</b>
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

### **I CAMPOBA01**

<http://www.unimol.it/unimolise/allegati/51552/ECTS.pdf>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
I CAMPOBA01	Loredana Di Rubbo Margherita Di Paolo International Relations Officers Phone +39 0874 404768/415 E-mail: <a href="mailto:relazint@unimol.it">relazint@unimol.it</a> <a href="mailto:mdipaolo@unimol.it">mdipaolo@unimol.it</a>	<a href="http://www.unimol.it">www.unimol.it</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
I CAMPOBA01	Loredana Di Rubbo Margherita Di Paolo International Relations Officers Phone +39 0874 404768/415 E-mail: <a href="mailto:relazint@unimol.it">relazint@unimol.it</a> <a href="mailto:mdipaolo@unimol.it">mdipaolo@unimol.it</a>	<a href="http://www.unimol.it">www.unimol.it</a>


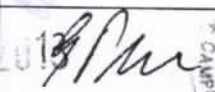
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
I CAMPOBA01	Loredana Di Rubbo/Margherita Di Paolo  International Relations Officers  Phone +39 0874 404768/415  E-mail: <a href="mailto:relazint@unimol.it">relazint@unimol.it</a> <a href="mailto:mdipaolo@unimol.it">mdipaolo@unimol.it</a>	<a href="http://www.unimol.it">www.unimol.it</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	20-11-2013	
I CAMPOBA01	The Rector Prof. Gianmaria Palmieri	18 NOV 2013	



<sup>3</sup> Scanned signatures are accepted