



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DE JAÉN	E JAEN01	M ^o Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprenon@ujaen.es	http://www.ujaen.es/serv/vicint/home/academics_home.php
UNIVERSITA DEGLI STUDI DI CASSINO E DEL LAZIO MERIDIONALE	I CASSINO01	Institutional Coordinator: Prof. Franco De Vivo Vice- Rector for International Relations f.devivo@unica.it - Departmental Coordinator Prof.ssa Nadia Cuffaro cuffaro@unicas.it -Contact Teacher Prof. Edoardo Ales e.ales@unicas.it	

		International Officer - Dott. Tamara Patriarca Ufficio per l'internazionalizzazione Via S. Angelo, Loc. Folcara, 03043 Cassino (FR) Italia Tel: +39 0776 2994505 Fax: +39 0776 2993905 E-mail: t.patriarca@unicas.it	
--	--	--	--

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st (bach), 2 nd (mas) or 3 rd (PhD)]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration]
E JAEN01	I CASSINO01	042	Law	1 st 2nd	2x10 = 20 months 2x6 = 12 months
I CASSINO01	E JAEN01	042	Law	1 st	4x10 = 40 months 2x6 = 12 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
E JAEN01	I CASSINO01	042	Law	2 teacherS min. 5 hours)		
I CASSINO01	E JAEN01	042	Law	2 teachers min. 5 hours)		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of nstruct-	Language of nstruct-	Recommen ded language of
--------------------------	------------------------------	----------------------------	----------------------------	--------------------------------

[Erasmus code]	tion 1	tion 2	instruction level		
			Student Mobility for Studies	Staff Mobility for Teaching	
E JAEN01	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English	
I CASSINO 01	Italian	English	B1	B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Universidad de Jaén:

The University of Cassino and Southern Lazio (I CASSINO01) welcomes students and staff members with disabilities, however acceptance requires approval (in case of students: during the online nomination period, in case of staff members: when applying).

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E JAEN01	30 June	30 November
I CASSINO01	July 15*, 2014 (for the Full year too)	November 30, 2014

2. **The University of Cassino and Southern Lazio** will send its decision within 2 weeks of the receipt of the nomination / application in case the nominated / applying student cannot be accepted / **The University of JaénLazio** will send its decision within 2 weeks of the receipt of the nomination / application in case the nominated / applying student cannot be accepted.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement .This agreement will remain in effect for the above determined period of validity or until the involved institutions both agree in the discontinuation of the exchanges. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. NB:

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

The University of Cassino and Southern Lazio (I CASSINO01)

<http://www.unicas.it/ATENEO/Internazionalizzazione/Riconoscimento-CFU>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicin/home/portada.php?idioma=en
I CASSINO01	Incoming students Dott. Laura Morone Ufficio Internazionalizzazione Tel: +39 0776 2993904 Fax: +39 0776 2993905 E-mail: l.morone@unicas.it	http://www.unicas.it/ATENEO/Internazionalizzazione/ECTS-guide-2009-2010/General-and-practical-information

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
I CASSINO01	Incoming students Dott. Laura Morone Ufficio Internazionalizzazione Tel: +39 0776 2993904 Fax: +39 0776 2993905 E-mail: l.morone@unicas.it	http://www.unicas.it/ATENEO/Internazionalizzazione/ECTS-guide-2009-2010/General-and-practical-information



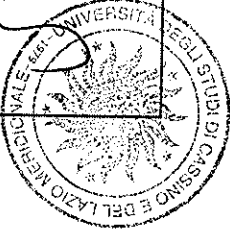

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
I CASSINO01	Incoming students Dott. Laura Morone Ufficio Internazionalizzazione Tel: +39 0776 2993904 Fax: +39 0776 2993905 E-mail: l.morone@unicas.it	http://www.unicas.it/ATENEO/Internazionalizzazione/ECTS-guide-2009-2010/General-and-practical-information

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: Ma Victoria López Ramón, Vice-Chancellor of Internationalization	19/02/14 	
I CASSINO01	Prof. Ciro ATTAIANESE, Rettore	26.2.14 	

1

¹ Scanned signatures are accepted