



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
University of Ulster, International Department		Clare Armour, Study Abroad and Exchange Officer, University of Ulster, Cromore Road, Coleraine, BT52 1SA, Northern Ireland Tel: +44 28 70 324987 Fax: +44 28 70 324930 c.armour@ulster.ac.uk	<a href="http://www.ulster.ac.uk/">http://www.ulster.ac.uk/</a>
University of Ulster, Faculty of Computing and Engineering	UK COLERAI01	Dr Jun Liu (Departmental coordinator) Tel: + 44 28 90368919 <a href="mailto:j.liu@ulster.ac.uk">j.liu@ulster.ac.uk</a> William Blackburn (Faculty Coordinator) Computing & Mathematics Tel: +44 28 90366223 <a href="mailto:wt.blackburn@ulster.ac.uk">wt.blackburn@ulster.ac.uk</a>	
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>  Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a>  David Peñafuerte; International Relations Officer;	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

		Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### STUDENTS

FROM	TO	Subject area code	Subject area name	Level of Study	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility	Duration (per student)
UK COLERAI01	E JAEN01	481	Informatics and Computer Science	PhD	1 <sup>st</sup>	2	3 months
E JAEN01	UK COLERAI01	481	Informatics and Computer Science	MSc	1 <sup>st</sup> , 2 <sup>nd</sup>	1	10 months
				PhD	1 <sup>st</sup> , 2 <sup>nd</sup>	1	10 months

### STAFF

FROM	TO	Subject area code	Subject area name	Staff Mobility for Teaching
UK COLERAI01	E JAEN01	481	Informatics, Computer Sciences and Telematics	2 x 1 week each (8hrs)
E JAEN01	UK COLERAI01	481	Informatics, Computer Sciences and Telematics	2 x 1 week each (8hrs)

### C. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
UK COLERAI01	English		B2	B2
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English

### D. Additional requirements

#### Additional requirements at the University of Ulster

- Postgraduate students should take the maximal one module in the subjective area and conduct the MSc project supervised by one of the academic staff in the Host University.
- PhD students will be working under supervision of one academic staff in the Host University.
- Exchange students attending the University of Ulster will be expected to major in the subject area of the exchange. The University of Ulster cannot therefore guarantee that students will be able to undertake modules outside of the School/Subject Area specified in the exchange agreement.
- It is recommended that exchange students partake in our International Student Orientation week which is offered at the beginning of each term.
- Exchange students will be able to avail of English language teaching and support from our Centre for English Language Teaching (CELT).
- Disability Services at the University of Ulster aims to provide appropriate support and facilities for students with disabilities and is committed to developing an inclusive environment for all students. For more detail see <http://www.studentsupport.ulster.ac.uk/disability/disability.htm>.
- The Postgraduate students should take the maximal one module in the subjective area and conduct the MSc project supervised by one of the academic staff in the Host university.
- PhD students will be working under supervision of one academic staff in the Host university.

#### Additional requirements at the University of Jaen

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medidas/especiales/inicio>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
UK COLERAI01	30 <sup>th</sup> June	30 <sup>th</sup> November
E JAEN01	30 June	30 November

- The receiving institution will send its decision within 2 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

In whichever case, either party can terminate the Agreement by informing the other party in writing with at least one year's notice. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### University of Ulster grading system

The University of Ulster does not currently operate a formal ECTS system so, although we are able to convert UK credits to ECTS credits, we are not able to give an ECTS grade. All grades are UK grades. However the ECTS system will be implemented at the University of Ulster in 2014 and we will notify partners as soon as it is in place.

UK COLERAI01	
UK Scale Percentage	Definition
70% and above	Excellent
60 – 69%	Very Good
50 – 59%	Good
44 – 49%	Fair
40 – 43%	Pass
39% and below	Fail

#### University of Jaen grading system

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in

				Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

## 2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK COLERAI01	Clare Armour Tel: +44 28 70 324987 c.armour@ulster.ac.uk	<a href="http://international.ulster.ac.uk/working-in-the-uk/immigration/index.html">http://international.ulster.ac.uk/working-in-the-uk/immigration/index.html</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK COLERAI01	Clare Armour Tel: +44 28 70 324987 c.armour@ulster.ac.uk	
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>


## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK COLERAI01	Clare Armour Tel: +44 28 70 324987 c.armour@ulster.ac.uk	<a href="http://www.accommodation.ulster.ac.uk/">http://www.accommodation.ulster.ac.uk/</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
UK COLERAI01	Professor Anne Moran, Pro-Vice-Chancellor, Educational Partnerships and International Affairs		<i>A. Moran</i> 13. 3. 14 
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	4/03/14	