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Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DE JAÉN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/academics_home.php

Pomorska Wyższa Szkoła Nauk Stosowanych w Gdyni / Pomeranian Higher School of Applied Sciences in Gdynia	PL GDYNIA05	Institutional Coordinator: Ms Anna Symon-Zych ul. Opata Hackiego 8-10 81-213 Gdynia, Poland Tel. + 48 58 623 09 22 ext. 111 Fax: + 48 58 781 28 78 e-mail: erasmus@pwsns.edu.pl	http://www.pwsns.edu.pl http://www.pwsns.edu.pl/index.php?option=com_content&view=category&id=85&Itemid=445
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

					Number of student mobility periods	
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
E JAEN01	PL GDYNIA05	222/14	Teacher Training and Education / Foreign Languages	1 st	2 x 5 months = 10 months	Only by individual agreement
PL GDYNIA05	E JAEN01	222/14	Teacher Training and Education / Foreign Languages	1 st	2 x 5 months = 10 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				STA Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	STT Staff Mobility for Training
E JAEN01	PL GDYNIA05	222/14	Education Teacher Training/ Foreign Languages	2 x 5 days = 10 days	1 x 5 days
PL GDYNIA05	E JAEN01	222/14	Education Teacher Training/ Foreign Languages	2 x 5 days = 10 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English
PL GDYNIA05	-	Polish	English	B1 (English)	B2 (English)

PL GDYNIA05: Foreign Incoming Students are required to have a command of language equivalent to at least B1-B2 level of the Common European Framework of Reference for Languages: learning, teaching, assessment, published by the Council of Europe. PWSNS does not require any particular language certificates; students are requested to fill out the Erasmus application form, including the description of foreign language competences and - optionally - submit certificates of language courses completion.

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E JAEN01: Information for Disabled Students:

<http://www10.ujaen.es/conocenos/servicios-unidades/medespeciales/inicio>

PL GDYNIA05: Our university provides facilities for the disabled students: drive-in, restrooms, elevator, wide corridors, areas to accommodate wheelchairs in lecture halls, computer aided learning facilities, and computer drafting programs.

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
E JAEN01	30 June	30 November
PL GDYNIA05 (application deadline)	June 30 th	December 15 th

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E JAEN01:

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%

2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

PL GDYNIA05:

http://www.pwsns.edu.pl/index.php?option=com_content&view=article&id=519:what-is-a-credit-system&catid=84:ects&Itemid=450

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
PL GDYNIA05	Institutional Coordinator: Ms Anna Symon-Zych ul. Opata Hackiego 8-10 81-213 Gdynia, Poland Tel. + 48 58 623 09 22 ext. 111 Fax: + 48 58 781 28 78 erasmus@pwsns.edu.pl	http://www.pwsns.edu.pl/index.php?option=com_content&view=article&id=409&Itemid=404

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
PL GDYNIA05	Institutional Coordinator: Ms Anna Symon-Zych ul. Opata Hackiego 8-10 81-213 Gdynia, Poland Tel. + 48 58 623 09 22 ext. 111 Fax: + 48 58 781 28 78 erasmus@pwsns.edu.pl	http://www.pwsns.edu.pl/index.php?option=com_content&view=article&id=409&Itemid=404

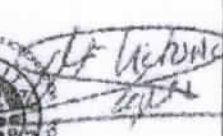

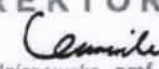
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
PL GDYNIA05	Institutional Coordinator: Ms Anna Symon-Zych ul. Opata Hackiego 8-10 81-213 Gdynia, Poland Tel. + 48 58 623 09 22 ext. 111 Fax: + 48 58 781 28 78 erasmus@pwsns.edu.pl	http://www.pwsns.edu.pl/index.php?option=com_content&view=article&id=409&Itemid=404

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E JAÉN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^a Victoria López Ramón, Vice-Chancellor of Internationalization	17/02/14	 
PL GDYNIA05	Dr Anna Uniszewska, Prof. PWSNS Rector	18/02/14	REKTOR  Dr Anna Uniszewska, prof. PWSNS POMORSKA WYŻSZA SZKOŁA NAUK STOSOWANYCH W GDYNI 81-213 GDYNIA, ul. Opata Hackiego 8-10 tel./fax 623-09-22 NIP 058-13-80-031, Regon 182618068