



UNIVERSIDAD DE JAÉN

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
IZMIR UNIVERSITY International Relations Office Gürsel Aksel Blv. No:14 35350 Üçkuyular- Izmir/ Turkey	TR IZMIR06	Asli Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr
UNIVERSITY OF JAEN	E JAEN01	M^a Victoria López Ramón Vice-Chancellor for Internationalization Campus Las Lagunillas, Ed. Rectorado, s/n E-23071 JAEN SPAIN Phone +34 953 21 21 94 secrel@ujaen.es Sebastián Bruque International Mobility Programmes Coordinator Phone +34 953 21 26 20 sbruque@ujaen.es David Peñafuerte International International Relations Officer Phone +34 953 21 34 79 dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/academics_home.php

B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR IZMIR06	E JAEN01	06	Information and Communication Technologies (ICTs)	1st, 2nd	2 Students for 1 or 2 semesters	-
E JAEN01	TR IZMIR06	06	Information and Communication Technologies (ICTs)	1st, 2nd	2 Students for 1 or 2 semesters	-

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR IZMIR06	E JAEN01	06	Information and Communication Technologies (ICTs)	1 academic staff for 5 working days	1 administrative staff for 5 working days
E JAEN01	TR IZMIR06	06	Information and Communication Technologies (ICTs)	1 academic staff for 5 working days	1 administrative staff for 5 working days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level		
				Student Mobility for Studies	Staff Mobility for Teaching	Staff Mobility for Training
TR IZMIR06	06	English	-	B1, English	B2, English	A1, English
E JAEN01	06	Spanish	English	B1 Spanish or B1 English for English courses	B2 Spanish or B2 English for English courses	A1, English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR IZMIR06:

- İZÜ (TR IZMIR06) organizes an orientation program each semester for welcoming incoming students. It is highly recommended to incoming students to participate in the orientation program because students are provided with vital information on course registration, campus accommodation, health issues, İZÜ's IT facilities and residence permit.
- İZÜ (TR IZMIR06) provides the infrastructure to welcome students and staff with disabilities and will try to support them according to their special needs. But partner universities are advised to contact the international office very early to make sure that the student concerned can be accepted.
- İZÜ also supports students and staff with disabilities if they want to go abroad.

E JAEN01:

- Information for disabled students: <https://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
TR IZMIR06	31 August	31 January
E JAEN01	30 June	30 November

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

TR IZMIR06:

<http://www.izmir.edu.tr/ibp>

E JAEN01:

Grade in Spanish Academic Records	Definition	Numerical Mark	Estimated ECTS Grade	Definition
4	Matricula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobesaliente	9-10	A	Highest % 10
2	Notable	7.8-9	B	Next % 20
1	Aprobado	5.6-9	C-D	Next %65
	Suspenso	0-4.9	FX-F	Not Pass

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
IZMIR UNIVERSITY TR IZMIR06	Asli Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr/
UNIVERSITY OF JAEN E JAEN01	David Peñafuerte International International Relations Officer Phone +34 953 21 34 79 dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
IZMIR UNIVERSITY TR IZMIR06	Asli Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr/
UNIVERSITY OF JAEN E JAEN01	David Peñafuerte International International Relations Officer Phone +34 953 21 34 79 dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
IZMIR UNIVERSITY TR IZMIR06	Asli Tanriogen International Relations Officer asli.tanriogen@izmir.edu.tr	www.izmir.edu.tr/ibp http://uio.izmir.edu.tr/en.html http://english.izmir.edu.tr/
UNIVERSITY OF JAEN E JAEN01	David Peñafuerte International International Relations Officer Phone +34 953 21 34 79 dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
<p>IZMIR UNIVERSITY TR IZMIR06</p>	<p>Prof. Dr. Kayhan Erciyey Rector</p>	<p>02/04/2014</p>	
<p>UNIVERSITY OF JAEN E JAEN01</p>	<p>Signed: M^a Victoria López Ramón Vice-Chancellor for Internationalization Campus The Rector (on his behalf by resolution of june 9th 2011)</p>	<p>02/04/2014</p>	