

## Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 - 2020/2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone) <sup>1</sup>	Website (eg. of the course catalogue)
Universität Kassel Kassel University	D KASSEL01	Institutional Coordinator <b>Britta Wöbbeking</b> Mönchebergstr. 19, 34109 Kassel, Germany; Phone: +49 561 804-2539 Fax: +49 561 804-3513 e-mail: erasmus@uni-kassel.de  Departmental Coordinator; <b>Prof. Dr. Kurt Geihs</b> FB16: Elektrotechnik/Informatik; Wilhelmshöher Allee 73, 34121 Kassel, Germany; Phone: +49 561 804 6275; Fax: +49 561 804 6277; email: <a href="mailto:geihs@uni-kassel.de">geihs@uni-kassel.de</a>	Website: <a href="http://www.uni-kassel.de/">http://www.uni-kassel.de/</a>  Course List: <a href="http://www.uni-kassel.de/go/course-list">http://www.uni-kassel.de/go/course-list</a>  <a href="https://www.uni-kassel.de/eecs/studium/for-foreign-students.html">https://www.uni-kassel.de/eecs/studium/for-foreign-students.html</a>
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a>  David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	
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### B Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
E JAEN01	D KASSEL01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup>	3x5=[15]	-
		0714	Electronics and automation			
		0713	Electricity and energy			
D KASSEL01	E JAEN01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup>	3x5=[15]	-
		0714	Electronics and automation			
		0713	Electricity and energy			

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Optional: Subject area	Languages of instructions		Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English
D KASSEL01		German*	English**	B2	B2

\*A B1 German competence is obligatory for every Incoming Student unless he just wants to write his master's / bachelor's thesis.

\*\* There are some courses also taught in English, especially in the area of "Informations and Communication Technologies" For an overview check the course list of the Department: <https://www.uni-kassel.de/eecs/studium/for-foreign-students.html>; Students who don't speak German (B1 is the minimum requirement), should have a very good command of the English language.

Students have the possibility to write their master's / bachelor's thesis in Kassel (in German, as well as in English).

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

#### **D KASSEL01**

Kassel university welcomes students and staff members with disabilities, however acceptance requires approval (in case of students: during the online nomination period, in case of staff members: when applying).

#### **E JAEN01:**

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
D KASSEL01	Application deadline: July 15 Term dates: October 1 <sup>st</sup> – March 31 <sup>st</sup>	Application deadline: January 15 Term dates: April 1 <sup>st</sup> – September 30 <sup>th</sup>

*!The period of exams at Kassel University is march (first term) and september (second term)!*

2. The receiving institution will send its decision within **4 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will be effective from academic year 2014/2015 until academic year 2020/2021 or until earlier termination by either party. In the event of unilateral termination, written notice to the other party must be given at the latest by September 30<sup>th</sup> for activities taking place during the next (n+1) academic year. Students enrolled at the date of termination will be permitted to complete their exchange programme. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### D KASSEL01: German Grading System

The results of the exams passed by Erasmus students is represented by a mark based on the national system: <http://www.uni-kassel.de/uni/internationales/english-version/studies/study-programmes/degrees/ects-guide.html>

#### E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%

	Suspensio	0-4.9	FX-F	Not Pass
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## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
D KASSEL01	visa-info@uni-kassel.de +49(0)561 804 2103	<a href="http://www.uni-kassel.de/en">www.uni-kassel.de/en</a> -> Study -> Exchange Programmes

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
D KASSEL01	Ms. Sabine Ernst <a href="mailto:sabineernst@uni-kassel.de">sabineernst@uni-kassel.de</a> +49(0)561 804 2205	<a href="http://www.uni-kassel.de/en">www.uni-kassel.de/en</a> -> Study -> Exchange Programmes


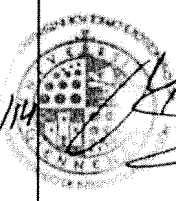
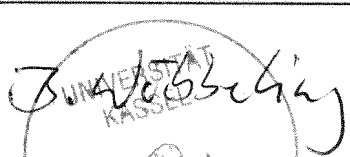

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
D KASSEL01	Ms. Marlies Otto +49 (0)561 804 2572 m.otto@studentenwerk.uni- kassel.de	<a href="http://www.studentenwerk-kassel.de/index.php?id=66&amp;L=1">http://www.studentenwerk-kassel.de/index.php?id=66&amp;L=1</a>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	28/04/14	 
D KASSEL01	<b>Britta Wöbbeking</b> Head of International Office	30.04. 2014	 

<sup>4</sup> Scanned signatures are accepted