



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DE JAEN	E JAEN01	Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Juan Ráez; Director of International Mobility; Phone +34 953 212620 E-mail: iraez@ujaen.es Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es Departmental contact:	http://www.ujaen.es/serv/vicint/home/academics_home http://estudios.ujaen.es/listado/grados
UNIVERSITY OF EASTERN FINLAND Faculty of Health Sciences <i>A.I. Virtanen Institute for Molecular Sciences</i>	SF KUOPIO 12	Administrative contact: Ms. Mia Laurila Tel +358 2944 58194 mia.laurila@uef.fi Departmental contact: Ms. Asta Suhonen	http://www.uef.fi/

		Tel: +358 40 355 2000 asta.suhonen@uef.fi	
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration)	Student Mobility for Traineeships *
E JAEN01	SF KUOPIO 12	051	Biological and related sciences	1 st , 2 nd	18 (2*9)	
SF KUOPIO 12	E JAEN01	051	Biological and related sciences	1 st	18 (2*9)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code + [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
E JAEN01	SF KUOPIO 12	051	Biological and related sciences	5 (1 person * 5 days)	5 (1 person * 5 days)
SF KUOPIO 12	E JAEN01	051	Biological and related sciences	5 (1 person * 5 days)	5 (1 person * 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2 or English B2
SF KUOPIO 12		English	Finnish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

SF KUOPIO 12:

Information for Disabled Students: <https://www.uef.fi/en/studies/accessibility-in-studies>

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
SF KUOPIO 12	15 April (nomination by e-mail) 30 April (online)	15 September (nomination by e-mail) 30 September (online)

[to be adapted in case of a trimester system]*

E JAEN01:

SF KUOPIO 12:

Partner institutions should send nominations by e-mail to: international@uef.fi

After that the applicants receive usernames for the online application tool SoleMOVE. These usernames are sent by email

by the UEF International Mobility Services during the application period. After that the students can start applying.

2. E JAEN01: The receiving institution will send its decision within 2 weeks

SF KUOPIO 12: The receiving institution will send its decision within 8 (eight) weeks.

3. E JAEN01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

SF KUOPIO 12: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

SF KUOPIO 12

<http://www.uef.fi/en/studies/credits-and-grades>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
E JAEN01	Aiina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/visant/home/index
SF KUOPIO 12	international@uef.fi Tel. +358 2944 58065/58170	For students: http://www.uef.fi/en/studies/visas-and-residence-permits For staff: http://www.uef.fi/en/web/internationalstaff/entry-permits

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
E JAEN01	Aiina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/visant/home/seguero_sanitario
SF KUOPIO 12	international@uef.fi Tel. +358 2944 58065/58170	For students: https://www.uef.fi/en/studies/insurance For staff: http://www.uef.fi/en/web/internationalstaff/insurance



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/upload_buddy_ext_f http://www.ujaen.es/serv/vicint/home/alojamiento
SF KUOPIO 12	Joensuu campus: opiskellija- asunnot@joensuu.fi Kuopio campus: customerservice@kuopas .fi Savonlinna campus: sao@yhis.fi	For students: https://www.uef.fi/en/web/guest/studies/student-accommodation For staff: http://www.uef.fi/web/internationalstaff/housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
E JAEN01	The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization	27/02/18	
SF KUOPIO 12	Prof. Olli Gröhn, Vice Head of the A.I. Virtanen Institute for Molecular Sciences	26.2.18	



³ Scanned signatures are accepted

