

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDAD DE JAEN	E JAEN01	Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Juan Ráez Padilla; Director of International Mobility; Phone +34 953 212620 E-mail: jraez@ujaen.es Alina Ocaña Jódar; International Relations Officer; Phone: +34 953 212711 E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vkant/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Medical University of Lublin	PL LUBLIN05	<u>Institutional Coordinator:</u> Dr hab.n.med. Hanna Trebacz, prof. nadzw. – Vice Rector for International Relations and Postgraduate Education Tel.: +48815285022 Fax: +48815285021 e-mail: prwspolpraca@umlub.pl hanna.trebacz@umlub.pl <u>Erasmus Office</u> Justyna Warda Tel.: +48 81 448 5130 Fax: +48 81 448 5021 e-mail: justyna.warda@umlub.pl Address: 1 Al.Raclawickie Str., 20-059 Lublin, Poland	http://umlub.pl/en/erasmus-plus/ http://www.umlub.pl/en/medicine/departments-and-courses/
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
E JAEN01	PL LUBLIN05	0916	Physiotherapy		none	2x3 months
PL LUBLIN05	E JAEN01	0916	Physiotherapy		none	2x3 months
E JAEN01	PL LUBLIN05	101A	Physiotherapy		none	2x3 months
PL LUBLIN05	E JAEN01	101A	Physiotherapy		none	2x3 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training	
	E JAEN01	PL LUBLIN05	0916		2x5 days	2x5 days
	PL LUBLIN05	E JAEN01	0916		2x5 days	2x5 days
	E JAEN01	PL LUBLIN05	101A		2x5 days	2x5 days
	PL LUBLIN05	E JAEN01	101A		2x5 days	2x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL LUBLIN05		English*	Polish	B1	B2
E JAEN01		Spanish*	English	Spanish B1; or English B1 for courses taught In English	Spanish B2; or English B2 for courses taught In English

*The language of instruction to be decided upon individually.

*For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medespeciales/inicio>

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL LUBLIN05	15 th June	30 th November
E JAEN01	30 June	30 November

[* to be adapted in case of a trimester system]

2. PL LUBLIN05: The receiving institution will send its decision **within 8 weeks**.
E JAEN01: The receiving institution will send its decision within 2 weeks
3. PL LUBLIN05: A Transcript of Records will be issued by the receiving institution no later than **4 weeks** after the assessment period has finished at the receiving HEI.
E JAEN01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

ECTS grading scale in Medical University of Lublin:

ECTS	Polish grade	% of successful students normally achieving the grade	Definition (only of failing grades)
A	5.0	10	

B	4.5	25	
C	4.0	30	
D	3.5	25	
E	3.0	10	
FX	2.5	-	FAIL - some more work required before the credit can be awarded
F	2.0	-	FAIL - considerable further work is required

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and Information sources:

	Contact details (email, phone)	Website for information
PL LUBLIN05	Erasmus Office Al.Raclawickie 1., 20-059 Lublin, Poland Contact Person: Justyna Warda Tel.: +48 81 448 5130 Fax: +48 81 448 5021 Email: justyna.warda@umlub.pl	http://umlub.pl/en/erasmus-plus/
E JAEN01	Alina Ocaña Jódar; International Relations Officer; Phone: +34 953 212711 E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN05	Erasmus Office 1 Al.Raclawickie str., 20-059 Lublin, Poland Contact Person: Justyna Warda Tel.: +48 81 448 5130 Fax: +48 81 448 5021 Email: justyna.warda@umlub.pl	http://umlub.pl/en/erasmus-plus/
E JAEN01	Allina Ocaña Jódar; International Relations Officer; Phone: +34 953 212711 E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

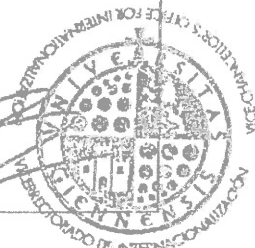
4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN05	Erasmus Office 1 Al.Raclawickie str., 20-059 Lublin, Poland Contact Person: Justyna Warda Tel.: +48 81 448 5130 Fax: +48 81 448 5021 Email: justyna.warda@umlub.pl	http://umlub.pl/en/erasmus-plus/
E JAEND1	Allina Ocaña Jódar; International Relations Officer; Phone: +34 953 212711 E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL LUBLIN05	Prof. dr hab.n.med. Hanna Trębacz – Vice Rector for International Relations and Postgraduate Education	01.11.2016	<p>Vice-Rector for International Relations of the Postgraduate Education of the Medical University of Lublin</p> <p><i>Hanna Trębacz</i> Hanna Trębacz, M.Sc., PhD Professor</p>
E JAEN01	The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization	11.02.16	<p><i>Sebastián Bruque Cámara</i></p> 

³ Scanned signatures are accepted