



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21]

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
De Montfort University Faculty of Business & Law The Gateway Leicester LE1 9BH	UK LEICEST02	Dr Robert Webber Faculty Coordinator +44 (0)116 250 6208 bwebber@dmu.ac.uk	http://www.dmu.ac.uk/about-dmu/schools-and-departments/leicester-business-school/study-abroad.aspx
Universidad de Jaén Campus Las Lagunillas Ed. Rectorado, s/n, E-23071 Jaén Spain	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/academic_home.php

B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name*	Number of student mobility periods
UK LEICEST02	E JAEN01	041	Business and Administration	2 students (10 months each) 20 months
E JAEN01	UK LEICEST02	041	Business and Administration	2 students (10 months each) 20 months

FROM	TO	Subject area code	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training*
UK LEICEST02	E JAEN01	041	Business and Administration	2	2
E JAEN01	UK LEICEST02	041	Business and Administration	2	2

C. Recommended language skills

Receiving institution	Language of	Language of	Recommended language of instruction level ¹
_____	_____	_____	_____

	instruction 1	instruction 2	Student Mobility for Studies	Staff Mobility for Teaching
UK LEICESTO2	English	N/A	English 6.5 IELTS	English
E JAEN01	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

D. Additional requirements

De Montfort University: Our campus is accessible for students or staff with mobility handicaps.

University of Jaén: Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

E. Calendar

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
UK LEICESTO2	1 st April	1 st April
E JAEN01	30 June	30 November

F. Information

1. Grading systems of the institutions

Grading System De Montfort University: Students receive a Transcript of Records which includes the grading system used by the University.

University Grade	ECTS Grade	Definition
73-100%	A	Excellent
63-72%	B	Very Good
53-62%	C	Good
46-52%	D	Satisfactory
40-45%	E	Adequate (=pass)
0-39%	F	Unsatisfactory (=fail)

Grading system Universidad de Jaén

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspensó	0-4.9	FX-F	Not Pass

2. Information


The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

About	UK LEICESTO2	E JAEN01
Contact Info	Louisa Hibble LHibble@dmu.ac.uk International Partnerships Coordinator	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

Visa	http://www.dmu.ac.uk/dmu-students/international-student-support/visas-and-immigration/visas-and-immigration.aspx	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
Insurance	http://www.dmu.ac.uk/dmu-students/international-student-support/arriving-soon/arriving-soon.aspx	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
Housing	http://www.dmu.ac.uk/dmu-students/student-resources/accommodation/accommodation.aspx	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
Students with disabilities	http://www.dmu.ac.uk/dmu-students/the-student-gateway/disability-advice-and-support/disability-advice-and-support.aspx	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature
UK LEICEST02	Dr Robert Webber Faculty Coordinator	30 January 2014	
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^a Victoria López Ramón, Vice-Chancellor of Internationalization	04-04-2014	