



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
INSTITUTO POLITÉCNICO DE LISBOA 29144-LA-1-2014 -1-PT-E4AKA1-ECHE ESCOLA SUPERIOR DE TECNOLOGIA DA SAÚDE DE LISBOA (ESTeSL)	P LISBOA 05	ERASMUS Institutional Coordinator: Carla Ruivo Campus de Benfica, 1549-003 LISBOA, PORTUGAL tel +351 210464762 email: cruiivo@sc.ipl.pt Av. D. João II, lote 4.69.01 Parque das Nações – 1990-096 Lisboa, Portugal Rute Borrego Phone: +351218980400 - Ext 545 Erasmus Mobility Coordinator rute.borrego@estesl.ipl.pt Cristina Marques International Coordinator	http://www.ipl.pt/ http://www.estesl.ipl.pt/en http://www.estesl.ipl.pt/en/incoming-students

		cristina.marques@estesl.ipl.pt Phone: +351218980420	
UNIVERSIDAD DE JAÉN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secret@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicin/home/academics_home.php

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships [total number of months of the study periods or average duration *]	
E JAEN01	P LISBOA05	723	NURSING AND CARING	1st	2 x 5 = 10 2 x 10 = 20
P LISBOA05	E JAEN01	723 / 0915	NURSING AND CARING (Physiother apy)	1st	2 x 5 = 10 2 x 10 = 20
E JAEN01	P LISBOA05	443	EARTH SCIENCE	1st	2 x 5 = 10
P LISBOA05	E JAEN01	443	EARTH SCIENCE	1st	2 x 5 = 10

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training [total number of days of teaching periods or average duration *]	
E JAEN01	P LISBOA05	723	NURSING AND CARING	1 x 5 days	...
P LISBOA05	E JAEN01	723 / 0915	NURSING AND CARING (Physiotherapy)	1 x 5 days	...
E JAEN01	P LISBOA05	443	EARTH SCIENCE	1 x 5 days	...
P LISBOA05	E JAEN01	443	EARTH SCIENCE	1 x 5 days	...

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ² Student Mobility for Studies Staff Mobility for Teaching [Minimum recommended level: B1] [Minimum recommended level: B2]	
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

P LISBOA05		Portuguese	English	Portuguese B1	B2 Portuguese or English (or to be discussed)
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For more details on the language of instruction recommendations, see the course catalogue of each Institution [*Links provided on the first page*].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the Institutions have the infrastructure to welcome students and staff with disabilities.]

P LISBOA05:

- *The language course take at P LISBOA05 might be included in the student learning agreement but its marks will be not part of the regular transcript of records. An additional document will be provided including mark, language level and ECTS credits;*
- *P LISBOA05 has the infrastructure to welcome students or staff with disabilities, in some cases. For further details contact the ERASMUS coordinator: cruivo@sc.ipl.pt*

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
P LISBOA05	15 th May	31 st October

[to be adapted in case of a trimester system]*

2. E JAEN01: The receiving Institution will send its decision within 2 weeks
P LISBOA05: The receiving Institution will send its decision within 6 weeks
3. E JAEN01 and P LISBOA05: A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

P LISBOA05:

In Portugal students are normally graded on a scale ranging from 1 to 20. Any grade below 10 it's a fail grade. A typical student will be awarded a grade in the range 10 to 14, while a good student will be awarded a grade in the range 15 to 17. An excellent student will be awarded a higher grade until 20.

ECTS grading scale:

ECTS grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT – outstanding performance with only minor errors
B	25	VERY GOOD – above the average standard but with some errors
C	30	GOOD – generally sound work with a number of notable errors
D	25	SATISFACTORY – fair but with significant shortcomings
E	10	SUFFICIENT – performance meets the minimum criteria
FX	–	FAIL – some more work required before the credit can be awarded
F	–	FAIL – considerable further work is required

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuente; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicini/home/portada.php?idioma=en
P LISBOA 05	International Office: international@estesl.ipl.p ‡ Phone: + 351 218980420/469	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining Insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuente; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicini/home/portada.php?idioma=en
P LISBOA 05	International Office: international@estesl.ipl.p ‡ Phone: + 351 218980420/469 Insurance detail information's: Under construction	



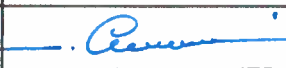
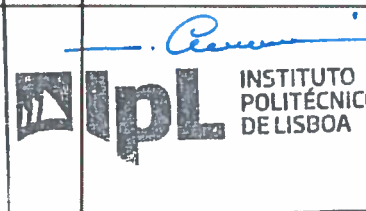
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicini/home/portada.php?idioma=en
P LISBOA 05	International Office: international@estesl.ipl.pt † www.estesl.ipl.pt Accommodation detail information's: Under construction	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^a Victoria López Ramón, Vice-Chancellor of Internationalization	8/04/2011	 
P LISBOA 05	Prof. Doutor Luís Vicente Ferreira, President		 

³ Scanned signatures are accepted