



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ² (Name, E-mail, Phone)
Katolicki Uniwersytet Lubelski Jana Pawła II	PL LUBLIN02	Mr Tomasz Kostecki, MA, Erasmus Institutional Coordinator, Head of International Exchange Section, International Relations Office, Al. Raławickie 14, 20-950 Lublin, Poland, tel. +48 81 44 54 185, fax: +48 81 44 54 184, e-mail: kostecki@kul.pl
UNIVERSIDAD DE JAEN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secret@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students	
					SMS ³	SMT ⁴
PL LUBLIN02	E JAEN01	38	Law	1 st , 2 nd , 3 rd	2x10=20	0
E JAEN01	PL LUBLIN02	38	Law	1 st , 2 nd , 3 rd	2x10=20	0
PL LUBLIN02	E JAEN01	222	Foreign languages (English)	1 st , 2 nd , 3 rd	2x10=20	0
E JAEN01	PL LUBLIN02	222	Foreign languages (English)	1 st , 2 nd , 3 rd	2x10=20	0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility	
				STA ⁵	STT ⁶
PL LUBLIN02	E JAEN01	38	Law	1	0
E JAEN01	PL LUBLIN02	38	Law	1	0
PL LUBLIN02	E JAEN01	222	Foreign languages (English)	1	0
E JAEN01	PL LUBLIN02	222	Foreign languages (English)	1	0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching

³ Student Mobility for Studies

⁴ Student Mobility for Traineeship

⁵ Staff Mobility for Teaching

⁶ Staff Mobility for Training

PL LUBLIN02		English or another foreign language (in the case of philology programmes)	Polish (only in the case of Polish-taught programmes)	B1 (B2 for English Studies/English Philology programme)	B2
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

E. Calendar

1. Student application deadlines:

Receiving Institution	Autumn term ⁷ [month]	Spring term ⁸ [month]
PL LUBLIN02	15 JULY (for autumn term or the whole academic year)	30 NOVEMBER
E JAEN01	30 June	30 November

2. The receiving institutions will send their decisions within 4 weeks after deadline.
E JAEN01: The receiving institution will send its decision within **2 weeks**
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
E JAEN01: A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	PL LUBLIN02	E JAEN01
WWW for Incoming Students	www.kul.pl/Erasmus.eng	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
WWW Course Catalogue	www.kul.pl/Erasmus.eng	http://www.ujaen.es/serv/vicint/home/academics_home.php
Housing ⁹	www.kul.pl/Erasmus.eng	Contact: David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es

⁷ To be adapted in case of a trimester system.

⁸ To be adapted in case of a trimester system.

⁹ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

Contact details	Mrs Paulina Tukiendorf, MA International Exchange Section, Tel. +4881 445 42 05, Fax. +4881 445 41 91, E-mail: incoming@kul.pl	Contact: David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es
WWW Visa Information ¹⁰	www.kul.pl/Erasmus.eng	
Contact details	Mrs Paulina Tukiendorf, MA International Exchange Section, Tel. +4881 445 42 05, Fax. +4881 445 41 91, E-mail: incoming@kul.pl	Contact: David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es
WWW Insurance Information ¹¹	www.kul.pl/Erasmus.eng	
Contact details	Mrs Paulina Tukiendorf, MA International Exchange Section, Tel. +4881 445 42 05, Fax. +4881 445 41 91, E-mail: incoming@kul.pl	Contact: David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es
Grading system ¹²	www.kul.pl/Erasmus.eng	See below
WWW Students and Staff with Disabilities	www.kul.pl/Erasmus.eng	
Contact details	Mrs Paulina Tukiendorf, MA International Exchange Section, Tel. +4881 445 42 05, Fax. +4881 445 41 91, E-mail: incoming@kul.pl	Contact: David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es

Grading systems for E Jaen01:



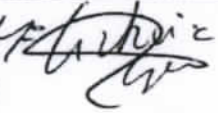
Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

¹⁰ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹¹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹² Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹³
PL LUBLIN02	Mr Tomasz Kostecki, MA, Erasmus Institutional Coordinator (on behalf of the Rector)	11.10.2013	Erasmus Institutional Coordinator  Tomasz Kostecki
E JAENO1	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^a Victoria López Ramón, Vice-Chancellor of Internationalization	01/10/2013	 

¹³ Scanned signatures are accepted