



UNIVERSITÀ DEGLI STUDI  
DI MODENA E REGGIO EMILIA

## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014-20[21]<sup>1</sup> between programme countries

#### [Minimum requirements]

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Università degli Studi di Modena e Reggio Emilia</b>	<b>I MODENA01</b>	Ufficio Mobilità Studentesca <a href="mailto:studentmobility@unimore.it">studentmobility@unimore.it</a> Modena campus: ++39 059 2056568 Reggio Emilia campus: ++39 0522 522029	<a href="http://www.unimore.it">www.unimore.it</a>
<b>Dipartimento Studi Linguistici e Culturali – Modena</b>		Dr.ssa Angela Albanese – International Advisor Dipartimento Studi Linguistici e Culturali Tel. +39 0592055988 <a href="http://personale.unimore.it/Rubrica/dettaglio/albanese">http://personale.unimore.it/Rubrica/ dettaglio/albanese</a> <a href="mailto:angela.albanese@unimore.it">angela.albanese@unimore.it</a>	<a href="http://www.dslc.unimore.it/site/home.html">http://www.dslc.unimore.it/site/home.html</a>

<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Academic (Departmental) coordinator:  Prof. Marco Cipolloni <a href="mailto:marco.cipolloni@unimore.it">marco.cipolloni@unimore.it</a>	
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>  Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a>  David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

**I MODENA01 – MODENA Campus Departments:** Life Sciences; Chemical and Geological Sciences; Physics, Informatics and Mathematics; Economics "Marco Biagi"; Engineering "Enzo Ferrari"; Law; Studies on Language and Culture; Medicine and Surgery; Nursing and Physiotherapy.

**REGGIO EMILIA Campus Departments:** Agronomy; Communication and Economics; Education and Humanities; Engineering Sciences and Methods; Nursing and Physiotherapy.<sup>7</sup>

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the **end of November** in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
I MODENA01	E JAEN01	222	Languages and Philological Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	4 students x 10 months each = 40 months	

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

E JAEN01	I MODENA01	222	Languages and Philological Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	4 students x 10 months each = 40 months	<b>Not APPLICABLE</b>
<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> * [ISCED]	<b>Subject area name</b> *	<b>Number of staff mobility periods</b>		
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>		Staff Mobility for Training *
I MODENA01	E JAEN01	222	Languages and Philological Sciences	1 teaching staff x 1 week		/
E JAEN01	I MODENA01	222	Languages and Philological Sciences	1 teaching staff x 1 week		/

### C. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MODENA01	ITALIAN	ENGLISH – see courses at <a href="http://www.international.unimore.it/courselan.html">http://www.international.unimore.it/courselan.html</a> <a href="https://www.esse3.unimore.it/ListaFacolta.do?sessionid=CBF24F3AB0EBDFCC1EBEDES7E6EE6899.jvm_unimore_esse3web06?cod_lingua=eng">https://www.esse3.unimore.it/ListaFacolta.do?sessionid=CBF24F3AB0EBDFCC1EBEDES7E6EE6899.jvm_unimore_esse3web06?cod_lingua=eng</a>	ITALIAN B1	ENGLISH B2 SPANISH
E JAEN01	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

**AT I MODENA01** - The University of Modena and Reggio Emilia has a Disabled People's Service (<http://www.unimore.it/servizistudenti/disabili.html>) who works in the two campuses to attend to the needs of the university population with disabilities, taking into account each person's individual circumstances.

**E JAEN01:** University of Jaén: Information for Disabled Students:  
<http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MODENA01	JUNE	NOVEMBER
E JAEN01	30 June	30 November

2. **I MODENA01** will send its decision within **8** weeks.

**E JAEN01:** The receiving institution will send its decision within 2 weeks

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

**E JAEN01:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

**I MODENA01** - Marks awarded at Italian universities are on a scale from 18 to 30 scale (30 being the highest vote/18 the lowest). If the mark is not over 18 then the exam performance is considered unsatisfactory so no grade is written on the university student's record book. A certain number of credits are awarded for each examination. One ECTS credit in the Italian system corresponds to 25 working hours, taking account of all types of activity required (lessons, seminars, individual or group study, etc.). So 1 CFU (Credito Formativo Universitario) is equivalent to 1 ECTS credit. Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at <http://www.unimore.it/international/ects.html>.

Grade In Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MODENA01	<a href="mailto:studentmobility@unimore.it">studentmobility@unimore.it</a> Modena campus ++39 059 2056576 Reggio Emilia campus ++39 0522 522029	<a href="http://www.international.unimore.it/incomingstudents.html">http://www.international.unimore.it/incomingstudents.html</a> <a href="http://www.international.unimore.it/Visas.html">http://www.international.unimore.it/Visas.html</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprenon@ujaen.es">dprenon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MODENA01	<a href="mailto:legale@unimore.it">legale@unimore.it</a>	<a href="http://www.direzionelegale.unimore.it/site/home/assicurazioni.html">http://www.direzionelegale.unimore.it/site/home/assicurazioni.html</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprenon@ujaen.es">dprenon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>




## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MODENA01	Modena campus: <a href="mailto:urp@unimore.it">urp@unimore.it</a> Reggio Emilia campus: <a href="mailto:foresteria.mascagni@unimore.it">foresteria.mascagni@unimore.it</a>	At the moment we do not have a University dormitory for incoming students, but the University offers some solutions. Please see at the following web page: <a href="http://www.unimore.it/servizistudenti/alloggiEN.html">http://www.unimore.it/servizistudenti/alloggiEN.html</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprenon@ujaen.es">dprenon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
I MODENA01	Prof. RETTORE <b>IL RETTORE</b> (Prof. Angelo O. Andrisano)	14/5/14	 
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	08/04/2014	

<sup>5</sup> Scanned signatures are accepted