



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15-2017/18 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the Institution	Erasmus code	Contact details	Website
Université Paris Sorbonne	F PARIS004	<b>Institutional Coordinator:</b> Mrs Dolorès SOBRINO International Relations Office 1 rue Victor Cousin 75005 Paris, France Tél.: +33 (0)1 40 46 33 76 Fax : +33 (0)1 40 46 33 77 E-mail: contact.ri@paris-sorbonne.fr	<a href="http://www.paris-sorbonne.fr/l-international/">http://www.paris-sorbonne.fr/l-international/</a>  <b>Departmental coordinator:</b> <a href="http://www.paris-sorbonne.fr/coordonateurs-pedagogiques">http://www.paris-sorbonne.fr/coordonateurs-pedagogiques</a>  <b>Course Catalogue:</b> <a href="http://www.paris-sorbonne.fr/les-ufr">http://www.paris-sorbonne.fr/les-ufr</a>
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es  Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

		David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	
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### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

FROM	TO	Subject area code * [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
F PARIS004	E JAEN01	023	Languag es	2 <sup>nd</sup>	10 months (2x5)	None
E JAEN01	F PARIS004	023	Languag es	2 <sup>nd</sup>	10 months (2x5)	None

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
F PARIS004	E JAEN01	023	Language s	1 week (8 hours)	None
E JAEN01	F PARIS004	023	Language s	1 week (8 hours)	None

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
F PARIS004		French		B2	B2
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each Institution.

#### D. Additional requirements

F PARIS004:

The Université Paris-Sorbonne welcomes students and staff with disabilities and provides an information and assistance center. Learn more at <http://www.paris-sorbonne.fr/l-universite/foire-aux-questions/vie-etudiante-5903/handicap-5453/>

**E JAEN01:** University of Jaén: information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medespeciales/inicio>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution	Autumn term	Spring term
F PARIS004	Nomination : May 15 <sup>th</sup> Application : May 31 <sup>st</sup>	Nomination : October 15 <sup>th</sup> Application : October 31 <sup>st</sup>
E JAEN01	30 June	30 November

1. The receiving Institution will send its decision within 5 weeks.

**E JAEN01:** The receiving institution will send its decision within 2 weeks

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

**E JAEN01:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

3. Termination of the agreement

In the event of termination or amendment of this agreement by either party notice will be given by October of the preceding year. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 2015 will only take effect as of 1 October 2016. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **F PARIS004**

At Paris-Sorbonne University, all our marks are out of 20. For information, Paris-Sorbonne stands amongst one the most difficult grading systems in France. It is important to notice that a 10/20 is a good grade, and that it stands for the passing grade.

The credit part refers to the number of European credits the course provides. It is based on the 30 credits per semester system that French students must pass to validate one semester. It does not refer to the number of hours taken for one course. The local grade ( /20) is the most relevant information you should consider to validate your students' semester/year at Paris-Sorbonne.

Please note that when local grade is "attended" or "enrolled", it means that your student attended the class and provide the necessary work for it, but did not take any exams.

Local grade out of 20	ECTS grade	Interpretation of grades
16 and more	A	Excellent
14-15	B	Very good
12-13	C	Good
11	D	Satisfactory
10	E	Sufficient
8-9	FX	Fail
0-7	F	Fail

### **E JAEN01**

<b>Grade in Spanish Academic Records</b>	<b>Definition</b>	<b>Numerical mark</b>	<b>Estimated ECTS Grade</b>	<b>Definition</b>
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenseo	0-4.9	FX-F	Not Pass

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
F PARIS00 4	Mrs Coralie Desmarchelier <a href="mailto:Coralie.desmarchelier.1@paris-sorbonne.fr">Coralie.desmarchelier.1@paris-sorbonne.fr</a> +33 1 40 46 47 79	<a href="http://www.paris-sorbonne.fr/i-international/">http://www.paris-sorbonne.fr/i-international/</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
F PARIS00 4	Mrs Coralie Desmarchelier <a href="mailto:Coralie.desmarchelier.1@paris-sorbonne.fr">Coralie.desmarchelier.1@paris-sorbonne.fr</a> +33 1 40 46 47 79	<a href="http://www.paris-sorbonne.fr/l-international/">http://www.paris-sorbonne.fr/l-international/</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

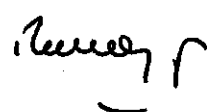

#### 4. Housing

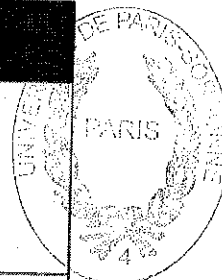
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
F PARIS00 4	Mrs Coralie Desmarchelier <a href="mailto:Coralie.desmarchelier.1@paris-sorbonne.fr">Coralie.desmarchelier.1@paris-sorbonne.fr</a> +33 1 40 46 47 79	<a href="http://www.paris-sorbonne.fr/l-International/">http://www.paris-sorbonne.fr/l-International/</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature <sup>2</sup>
F PARIS004	Prof. Barthélémy JOBERT, President	14 FEV. 2014	
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	11.02.2014	



<sup>2</sup> Scanned signatures are accepted