



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2018/20 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution | Erasmus code | Contact details | Website |
|---------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Université Paris Sorbonne | F PARIS004 | <p>Institutional Coordinator: International Relations Office 1 rue Victor Cousin 75005 Paris, France</p> <p>Erasmus Coordinator for incoming students: erasmus-in.ri@paris-sorbonne.fr Tél.: +33 1 40 46 47 79</p> <p>Erasmus Coordinator for outgoing students: erasmus-out.ri@paris-sorbonne.fr Tél.: +33 1 40 46 33 77</p> <p>Renewal of the Bilateral Agreements : contact.ri@paris-sorbonne.fr Tél.: +33 1 40 46 33 76</p> | <p>http://www.paris-sorbonne.fr/l-international/</p> <p>Departemental coordinator: http://www.paris-sorbonne.fr/coordonateurs-pedagogiques</p> <p>Course Catalogue: http://www.paris-sorbonne.fr/ufr</p> |

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|---------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p><u>Departamental coordinator:</u> Mr Hadrien Dubucs Email: hdubucs@gmail.com</p> | |
| Universidad de Jaén | E JAEN01 | <p>Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es</p> <p>Juan Ráez; Director of International Mobility; Phone +34 953 212620 E-mail: jraez@ujaen.es</p> <p>Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es</p> | <p>http://www.ujaen.es/serv/vicint/home/index</p> <p>http://www.ujaen.es/serv/vicint/home/academics_home</p> <p><u>Course Catalogue:</u> http://estudios.ujaen.es/listadogrados</p> |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

| FROM | TO | Subject area code * [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|------------|------------|-----------------------------------|-------------------|-------------------------------------------------------------------------------------|------------------------------------|-----------------------------------|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships |
| F PARIS004 | E JAEN01 | 0731 | Geography | 1 st , 2 nd , 3 rd | 2x9 months= 18 months | None |
| E JAEN01 | F PARIS004 | 0731 | Geography | 1 st , 2 nd , 3 rd | 2x9 months= 18 months | None |

| FROM | TO | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|------------|------------|---------------------------|-------------------|----------------------------------|-----------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| F PARIS004 | E JAEN01 | 0731 | Geography | 5 days (min. 8 hours per week) | None |
| E JAEN01 | F PARIS004 | 0731 | Geography | 5 days (min. 8 hours per week) | None |

** Attached to the Geography and Urban Development Department at the Université Paris Sorbonne

C. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|-----------------------|------------------------|---------------------------|---------------------------|---------------------------------------------------------|---------------------------------------------------------|
| | | | | Student Mobility for Studies | Staff Mobility for Teaching |
| F PARIS004 | | French | English | B2 | B2 |
| E JAEN01 | | Spanish | English | Spanish B1; or English B1 for courses taught in English | Spanish B2; or English B2 for courses taught in English |

For more details on the language of instruction recommendations, see the course catalogue of each Institution.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

F PARIS004:

The Université Paris-Sorbonne welcomes students and staff with disabilities and provides an information and assistance center. Learn more at (<http://www.paris-sorbonne.fr/l-universite/foire-aux-questions/vie-etudiante-5903/handicap-5453/>)

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medespeciales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term | Spring term |
|-----------------------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| F PARIS004 | Nomination : May 15 th Application : May 31 st | Nomination : October 15 th Application : October 31 st |
| E JAEN01 | Nomination : May 15 th Application : May 31 st | Nomination : November 15 th Application : November 30 st |

1. The receiving institution will send its decision within 5 weeks.
2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
3. Termination of the agreement

In the event of termination or amendment of this agreement by either party notice will be given by October of the preceding year. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 2015 will only take effect as of 1 October 2016. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

F PARIS004

At Paris-Sorbonne University, all our marks are out of 20. For information, Paris-Sorbonne stands amongst one the most difficult grading systems in France. It is

important to notice that a 10/20 is a good grade, and that it stands for the passing grade.

The credit part refers to the number of European credits the course provides. It is based on the 30 credits per semester system that French students must pass to validate one semester. It does not refer to the number of hours taken for one course. The local grade (/20) is the most relevant information you should consider to validate your students' semester/year at Paris-Sorbonne.

Please note that when local grade is "attended" or "enrolled", it means that your student attended the class and provide the necessary work for it, but did not take any exams.

| Local grade out of 20 | ECTS grade | Interpretation of grades |
|-----------------------|------------|--------------------------|
| 16 and more | A | Excellent |
| 14-15 | B | Very good |
| 12-13 | C | Good |
| 11 | D | Satisfactory |
| 10 | E | Sufficient |
| 8-9 | FX | Fail |
| 0-7 | F | Fail |

E JAEN01

| Grade in Spanish Academic Records | Definition | Numerical mark | Estimated ECTS Grade | Definition |
|-----------------------------------|--------------------|----------------|----------------------|---------------------------------------|
| 4 | Matrícula de Honor | 10 | A+ | Top Qualification in Class or Subject |
| 3 | Sobresaliente | 9-10 | A | Highest 10% |
| 2 | Notable | 7-8.9 | B | Next 20% |
| 1 | Aprobado | 5-6.9 | C-D | Next 65% |
| | Suspenso | 0-4.9 | FX-F | Not Pass |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution | Contact details | Website for information |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| F PARIS004 | erasmus-in.ri@paris-sorbonne.fr +33 1 40 46 47 79 | http://www.paris-sorbonne.fr/l-international/ |
| E JAEN01 | Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es | http://www.ujaen.es/serv/vicint/home/index |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution | Contact details | Website for information |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| F PARIS004 | erasmus-in.ri@paris-sorbonne.fr +33 1 40 46 47 79 | http://www.paris-sorbonne.fr/l-international/ |
| E JAEN01 | Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es | http://www.ujaen.es/serv/vicint/home/seguro sanitario |

4. Housing

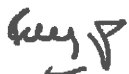

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution | Contact details | Website for information |
|-------------|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| F PARIS004 | erasmus-in.ri@paris-sorbonne.fr +33 1 40 46 47 79 | http://www.paris-sorbonne.fr/l-international/ |

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| E JAEN01 | Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es | http://www.ujaen.es/serv/vicint/home/upload_buddy_ext_f http://www.ujaen.es/serv/vicint/home/alojamiento |
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution | Name, function | Date | Signature ² |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------|
| F PARIS004 | Prof. Barthélémy JOBERT, President | |  |
| E JAEN01 | The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization | 19/06/15 |  |

² Scanned signatures are accepted

