



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITE DE PERPIGNAN VIA DOMITIA	F PERPIGN01	<p><u>Administrative contacts :</u> Sandrine Canadas, Erasmus + Institutional coordinator Hélène Guisset & Alka Badiane, Exchange Programme Managers Service Universitaire des Relations Internationales Bureau Erasmus – Bat A 52, avenue Paul Alduy 66860 PERPIGNAN Tél : +33 (0) 4 68 66 20 12 Fax : +33 (0) 4 68 66 21 01 bureau.erasmus@univ-perp.fr</p>	<p>http://www.univ-perp.fr Exchange Students http://www.univ-perp.fr/fr/international/etudiants_venir_etudier_a_perpignan/programme_erasmus.htm Course Catalogue http://offre-formation.univ-perp.fr/fr/index.html</p>

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Departmental coordinator : Droit : Jacobo Rios Rodriguez Email: j.rios@univ-perp.fr	
UNIVERSIDAD DE JAÉN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/academics_home.php

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					<i>[total number of months of the study periods or average duration*]</i>	
F PERPIGN01	E JAEN01	380	Law	1 st 2 nd	3x9 months	
E JAEN01	F PERPIGN01	380	Law	1 st 2 nd	3x9 months	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
F PERPIGN01	E JAEN01	380	Law	1x5 days	
E JAEN01	F PERPIGN01	380	Law	1x5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
FPERPIGN01	Law	French		B2 in French*	Recommended level B2 in French or English
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

(*) During both semesters, French basic language courses are offered.

http://www.univ-perp.fr/fr/international/etudiants_venir_etudier_a_perpignan/vie_pratique/cours_de_francaises.html

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

FPERPIGN01:

- Infrastructure to welcome students and staff with disabilities: BAEH

Elodie ROJEL baeh@univ-perp.fr – Phone : +33 (0) 4 30 19 81 40

http://www.univ-perp.fr/fr/vie_etudiante/accueil_etudiants_en_situation_de_handicap.html

E JAEN01: University of Jaén: Information for Disabled Students:

<http://www10.ujaen.es/conocenos/servicios-unidades/neduespeciales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [Sept/jan] or one academic year	Spring term* [Feb/June]
FPERPIGN01	Deadline :15 th June	Deadline :15 th November
E JAEN01	30 June	30 November

2. The receiving institution will send its decision within 4 weeks.

E JAEN01: The receiving institution will send its decision within 2 weeks

3. A Transcript of Records will be issued by the receiving institution no later 05 weeks after the assessment period has finished at the receiving HEI.

E JAEN01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁴. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

FPERPIGN01		
Grade	Equivalent to	Meaning
18-20	A	Excellent - Outstanding performance with only minor errors
16-17,9	B	Very good - Above the average standard but with some errors
14-15,9	C	Good - Generally sound work with a number of notable errors
12-13,9	D	Satisfactory - Fair but significant shortcomings
10-11,9	E	Passing : Meets minimum requirements
8-9,9	FX	Insufficient - Some more work would be required for the credits to be awarded
0-7,9	F	Insufficient - Considerable further work would be required

More information : http://www.univ-perp.fr/fr/international/etudiants_partir_etudier_a_l_etranger/programme_erasmus/modalites.html

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

⁴ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
FPERPIGN01	International Welcome Office : Bureau des étudiants étrangers ... Guichet-unique@univ- perp.fr	http://www.univ- perp.fr/fr/vie_etudiante/services_et_ressource s_pour_l_etudiant/le_guichet_unique.html
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/po rtada.php?idioma=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
FPERPIGN01	Bureau.Erasmus@univ- perp.fr Phone : +33 (0) 4 68 66 20 12	http://www.univ- perp.fr/fr/international/etudiants_venir_etudier_a_pe rpignan/vie_pratique.html
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada. php?idioma=en



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
FPERPIGN01	E-mail : Bureau.erasmus@univ-perp.fr Phone : +33 (0) 4 68 66 20 12	http://www.univ-perp.fr/fr/international/etudiants_venir_etudier_a_perpignan/vie_pratique.html
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
FPERPIGN01	Fabrice LORENTE, Président		Le Président de l'Université, F. LORENTE
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^a Victoria López Ramón, Vice-Chancellor of Internationalization	14.02.2011	 

⁵ Scanned signatures are accepted

