

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF PISA Department of Civilizations and Forms of Knowledge	I PISA01	Prof. Ann Katherine Isaacs, isaacs@stm.unipi.it , +39 050 2215 442 Dr. Laura Burgisano, l.burgisano@stm.unipi.it +39 050 2215 443	www.unipi.it link on homepage to ECTS Course Catalogue: http://www.unipi.it/index.php/university/item/2958-ects-catalogue-2013-2014
UNIVERSIDAD DE JAEN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer;	http://www.ujaen.es/serv/vicint/home/academics_home.php

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Phone: +34 953 213479 E-mail: dprendon@ujaen.es	
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
I PISA01	E JAEN01	022 ISCED	Humanities	all	6 (1x6)	
E JAEN01	I PISA01	022 ISCED	Humanities	all	6 (1x6)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
I PISA01	E JAEN01	022 ISHED	Humanities in general	1 (5 days; 8 hours)	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

E JAEN01	I PISA01	022 ISHED	Humanities in general	1 (5 days; 8 hours)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PISA01*	Broad Humanistic Area 022 ISCED	ITA	ENG	B1	B2
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

*Most courses are taught in Italian; some in English. Although we recommend that incoming students have some Italian language competence on arrival, we accept students who are beginners. There are Italian language courses at all levels available for Erasmus students at our 'CLI'.

For more details on the language of instruction recommendations, see the course catalogue of each institution: links provided on page 1.

D. Additional requirements

The partners agree to abide by ECTS Guidelines and use ECTS transparency and recognition tools.

³For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

They will promote meaningful credit mobility for students of all levels, giving students reasonable freedom of choice in their learning activities.

In the future, the partners plan to extend and supplement the present mobility agreement by developing Erasmus+ projects (alliances and partnerships) as appropriate.

The University of Pisa has the infrastructure to welcome students and staff with disabilities (<http://www.unipi.it/index.php/students/item/2312-special-needs>; <http://www.unipi.it/index.php/students/item/2489-counseling-and-assistance>).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PISA01	31 August	31 January
E JAEN01	30 June	30 November

2. The receiving institution will send its decision within 3 weeks.
E JAEN01: The receiving institution will send its decision within 2 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.
E JAEN01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
This agreement may be terminated by common consent at any time, although any mobility already agreed will be honoured. If one party wishes to terminate the agreement unilaterally, it must give one year's notice before the termination takes effect. The termination clauses include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading systems of the institutions

I PISA01: <http://www.unipi.it/index.php/students/item/2265-educational-system>

The grading system for the course units consists of 30 possible points, plus 'lode' (cum laude) in case of excellence. Marks are given by the lecturer on the basis of performance as ascertained in a public examination by a board of at least two teachers. Main exam sessions are held in June/July; September; and January; students may resit exams**. ECTS Grading Tables are available for each Degree Programme, to assist home universities in interpreting their students' results (see description in the ECTS Course Catalogue).

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	international@unipi.it Laura Gornati (phone +39 050 2212912) Dr. Mauro Mazzotta (phone +39 050 2212096)	http://www.unipi.it/index.php/welcome-and-support/itemlist/category/310-visa
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	international@unipi.it Laura Gornati (phone +39 050 2212912) Dr. Mauro Mazzotta (phone +39 050 2212096)	http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en



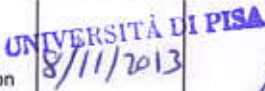

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	international@unipi.it Dr. Mauro Mazzotta (phone +39 050 2212096)	http://www.unipi.it/index.php/students/item/2309-accommodation
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
I PISA01	Prof. Ann Katherine Isaacs, - delegated by Rector, 3 October 2013		
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^{re} Victoria López Ramón, Vice-Chancellor of Internationalization		

⁴Scanned signatures are accepted