



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA' DEGLI STUDI DELLA BASILICATA	I POTENZA01	PROF. FRANCESCO SDAO c/o International Relations Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy) tel. ☎+39 0971 205092; ✉relint@unibas.it; francesco.sdao@unibas.it Departmental Coordinator: PROF. MARIANA AMATO, SAFE, Via dell'Ateneo Lucano nr. 10, 85100 Potenza (Italy) ☎+39 0971 205385, ✉ mariana.amato@unibas.it	http://portale.unibas.it/site/home.html http://www2.unibas.it/relink/index.php http://www.international.unibas.it/ects/ http://agraria.unibas.it/site/home.html (School of Agriculture- SAFE)
UNIVERSIDAD DE JAÉN	E JAEN01	M ^a Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194	http://www.ujaen.es/serv/vicint/home/academics_home.php

		E-mail: secrel@ujaen.es Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	
[...]			

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E JAEN01	I POTENZA01	0721	FOOD PROCESSING	2 nd	1 x 6	
				3 rd	1 x 6	
I POTENZA01	E JAEN01	0721	FOOD PROCESSING	2 nd	1 x 6	
				3 rd	1 x 6	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E JAEN01	I POTENZA01	0721	FOOD PROCESSING	1 person x 7 days	
I POTENZA01	E JAEN01	0721	FOOD PROCESSING	1 person x 7 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English
I POTENZA01		Italian	English	Italian B1; or English B1 for courses taught in English	Italian B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

I POTENZA01: In case of additional requirements regarding management, organization and all the other aspects (e.g., enrolment, useful documents, etc., and for students with special needs) please contact the International Relations Office. In case of academic matters, contact the Responsible of the agreement or the Departmental Coordinator.

Academic Tutor/Responsible of the Agreement (Potenza) (name, address, phone, fax, e-mail): Prof. Eugenio Parente, SAFE, Via dell'Ateneo Lucano, 10, 85100 Potenza (Italy). ☎+39 0971 205561, e-mail: eugenio.parente@unibas.it

Administrative contact person (Potenza): Annalisa Anzalone, International Relations Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉ relint@unibas.it or relint1@unibas.it

The University of Basilicata offers counseling for students and staff with disabilities and chronic diseases through its Disabilities Service. See <http://www.oblolab.it/diversamente/>. For further information, please consult <http://www.international.unibas.it/ects/index.php/part-3-general-information-for-students/28-disability-service>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E JAEN01	30 June	30 November
I POTENZA01	Nomination: 30th June (Semester 1/winter semester and full year) Application deadline: 31st July	Nomination: 30th September (Semester 2/Spring semester) Application deadline: 30th October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

I POTENZA01:

The Italian University System gives grades in thirtieths. For ordinary exams is used a 30-point scale simply divided in two: non passing (0 to 17), and passing grades (18 to 30 cum laude). For the final dissertation a 110-point scale is used, which is divided in two as well, with 66 being the minimum grade for passing. For outstanding results, the Lode "praise" is added to the maximum grade". In the University of Basilicata the ECTS is used. 1 ECTS credit corresponds to 1 CFU "Credito Formativo Universitario". In accordance with the ECTS Users' Guide and recommendations of Bologna Promoters the statistical distribution of grades is on classes of degree (to simplify reading and understanding consult the correspondence between classes of degrees and ISCED codes available on the Bologna Promoters' website http://www.indire.it/lucabas/lookmyweb/templates/up_files/Bologna_promoters//Schede%20Tematiche/Mobilita2013/Corrispondenza%20tra%20Classi%20di%20Laurea%20e%20Codici%20ISCED%202012.xls). The new ECTS table will be shortly available on the following website: <http://www.international.unibas.it/ects/index.php/part-1/20-ects-at-a-glance>. In the meantime, please refer to http://unibas.llpmanager.it/studenti/documenti/tabella_ECTS_1011.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
I POTENZA01	International Relations office, e-mail: relint@unibas.it	http://www.international.unibas.it/ects/index.php/part-3-general-information-for-students/74-practical-

	and relint1@unibas.it; phone: +39 0971 202158/202191	information-for-mobile-students; http://www.international.unibas.it/ects/index.php/part-3-general-information-for-students/24-insurance-policy
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en
I POTENZA01	International Relations Unit, e-mail: relint@unibas.it and relint1@unibas.it; phone: +39 0971 202158/202191	http://www.international.unibas.it/ects/index.php/part-3-general-information-for-students/23-medical-facilities-health-insurance

4. Housing



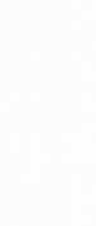

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

I POTENZA01	International Relations Unit, e-mail: relint@unibas.it and relint1@unibas.it; phone: +39 0971 202158/202191	http://www.international.unibas.it/ects/index.php/part-3-general-information-for-students/61-accommodation
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M ^a Victoria López Ramón, Vice-Chancellor of Internationalization M ^a Victoria López Ramón Vice-Chancellor for Internationalization	11/12/2010	 
I POTENZA01	THE RECTOR PROF. MAURO FIORENTINO The Vice-Rector for International Relations Prof. Francesco SDAO	20 NOV. 2010	 

³ Scanned signatures are accepted