



# Erasmus+ Programme

## Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2014/2015-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
LATVIJAS SPORTA PEDAGOĢIJAS AKADĒMIJA  LATVIAN ACADEMY OF SPORT EDUCATION (LASE)	LV RIGA06	ERASMUS Institutional Coordinator <b>Uldis Švinks</b> Latvian Academy of Sport Education Brivibas gatve 333, LV-1006, Riga, Latvia Phone: +371 67543422, Fax: +371 67543480 e-mail: <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a>  Incoming Students <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a> Outgoing Students <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a> Teaching Staff/ Staff Exchange <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a> Bilateral Agreements <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a> <b>Contact Details:</b> Department coordinator Ingrīda Smukā e-mail: <a href="mailto:ingrida.smuka@lspa.lv">ingrida.smuka@lspa.lv</a> Head of Master / Doctoral study Department Tatjana Nikiforova e-mail: <a href="mailto:tatjana.nikiforova@lspa.lv">tatjana.nikiforova@lspa.lv</a>	<a href="http://www.lspa.lv">www.lspa.lv</a>  <a href="http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195">http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195</a>
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>  Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a>  David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods]	Student Mobility for Traineeships *
LV RIGA06	E JAEN01	813	SPORTS	1, 2	3 x 6 months	
E JAEN01	LV RIGA06	813	SPORTS	1, 2	3 x 6 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods]	Staff Mobility for Training *
LV RIGA06	E JAEN01	813	SPORTS	2 x 5 days	1 x 5 days
E JAEN01	LV RIGA06	813	SPORTS	2 x 5 days	1 x 5 days

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
LV RIGA06	813	Latvian	English Spanish	B2	B2
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
LV RIGA06	15 June	15 December
E JAEN01	30 June	30 November

Recommended nomination deadline for partner institutions: a month before the application deadline (not compulsory to send a nomination).

2. The receiving institution will send its decision within 4 weeks after the application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. Transcripts are issued only upon students' requests and not issued automatically.
4. Termination of the agreement

If one of the partners wishes to modify or terminate the agreement, they have to inform the partner 1 year in advance before the changes in the agreement take place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

Grading system of Latvian Academy of Sport Education can be found at:  
[http://lspa.eu/files/study/accreditation\\_documents/43142.pdf](http://lspa.eu/files/study/accreditation_documents/43142.pdf)

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

## **2. Visas and Residence Permits**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LV RIGA06	Uldis Švinks <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a>	<a href="http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195">http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LV RIGA06	Uldis Švinks	<a href="http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195">http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195</a>



	<a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a>	
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:doirendon@ujaen.es">doirendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LV RIGA06	Uldis Svinks  <a href="mailto:uldis.svinks@lspa.lv">uldis.svinks@lspa.lv</a>	<a href="http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195">http://www.lspa.eu/eng/index.php?option=com_content&amp;view=article&amp;id=234&amp;Itemid=195</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:doirendon@ujaen.es">doirendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
Latvijas Sporta pedagoģijas akadēmija  LV RIGA06	Jānis Zīdens  Rector, Professor	7.05.2016	
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramon, Vice-Chancellor of Internationalization	24/04/2016	

<sup>5</sup> Scanned signatures are accepted