



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## Inter-institutional agreement 2014-21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
Università per Stranieri di Siena	I SIENA02	<b>Dr. Elisa TRASTULLO</b> Mobilità - Area Management, Didattico e URP Piazza Carlo Rosselli, 27-28 53100 SIENA Tel. +39 0577 240217 Fax +39 0577 240148 erasmus@unistrasi.it	<a href="http://www.unistrasi.it">www.unistrasi.it</a>  Incoming Erasmus students: <a href="http://www.unistrasi.it/261/676/Incoming_Erasmus_students.htm">http://www.unistrasi.it/261/676/Incoming_Erasmus_students.htm</a>  Courses catalogues: <a href="http://www.unistrasi.it/476/2145/Modulistica_corsi_di_laurea.htm">http://www.unistrasi.it/476/2145/Modulistica_corsi_di_laurea.htm</a>
UNIVERSIDAD DE JAÉN	E JAEN01	M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es  Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: sbruque@ujaen.es  David Peñafuerte, International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

## B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods  Student Mobility for Studies [total number of months of the study periods or average duration*]
I SIENA02	E JAEN01	222	Languages and Philological Sciences	1-3	2 students (10 months)
E JAEN01	I SIENA02	222	Languages and Philological Sciences	1-3	2 students (10 months)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods [total number of days of teaching periods or average duration]	
				Staff Mobility for Teaching	Staff Mobility for Training
I SIENA02	E JAEN01	222	Languages and Philological Sciences	1 (1 week)	
E JAEN01	I SIENA02	222	Languages and Philological Sciences	1 (1 week)	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
I SIENA02	222	ITALIAN		B1	
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

I SIENA02 has the infrastructures to welcome students and staff with disabilities ([petreni@unistrasi.it](mailto:petreni@unistrasi.it)).

University of Jaén: information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medespeciales/inicio>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term	Spring term
I SIENA02	31 <sup>st</sup> May for nominations 15 <sup>th</sup> July for applications	31 <sup>st</sup> October for nominations 15 <sup>th</sup> December for applications
E JAEN01	30 June	30 November

2. The receiving institution will send its decision within 4 weeks.

E JAEN01: The receiving institution will send its decision within 2 weeks

3. A *Transcript of Records* will be issued by the receiving institution by e-mail, no later than 4 weeks after the assessment period has finished at the receiving HEI.

E JAEN01: A *Transcript of Records* will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### I SIENA02:

The Italian Grading System ranges from 18/30 to 30/30. The highest mark is 30/30 with distinction (*Lode*). Exams under 18/30 are considered as "not passed" and cannot be registered on the final transcript of records. The following chart compares Italian grade and ECTS grading system and provides a translation of the numerical value of Italian grade.

<b>Local Grade</b>	<b>Translation</b>
30 e lode	with distinction
29-30	excellent
28-27	very good
26-24	good
18-23	sufficient

### E JAEN01

<b>Grade in Spanish Academic Records</b>	<b>Definition</b>	<b>Numerical mark</b>	<b>Estimated ECTS Grade</b>	<b>Definition</b>
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I SIENA02	Accoglienza Area Management Didattico e URP Tel. +39 0577 240104/102 Fax +39 0577240148 accoglienza@unistrasi.it	
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: dprendon@ujaen.es	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is

not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SIENA02	<a href="mailto:accoglienza@unistrasi.it">accoglienza@unistrasi.it</a>	<a href="http://www.unistrasi.it/280/950/Accordi_e_convenzioni_per_l-assistenza_medica.htm">http://www.unistrasi.it/280/950/Accordi e convenzioni per l-assistenza medica.htm</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

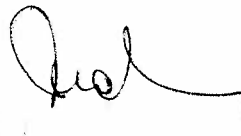
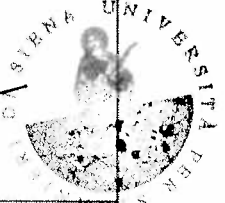


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I SIENA02	<a href="mailto:accoglienza@unistrasi.it">accoglienza@unistrasi.it</a>	<a href="http://www.unistrasi.it/165/526/Alloggio.htm">http://www.unistrasi.it/165/526/Alloggio.htm</a> <a href="http://alloggi.unistrasi.it/">http://alloggi.unistrasi.it/</a>
E JAEN01	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
I SIENA02	Prof.ssa Monica BARNI Rector	03 FEB. 2014	 
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	03.07.2014	 

*2014*

