



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2016 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus Code	Contact Details	Website	
University of Sunderland	UKSUNDERL01	Institutional Coordinator (name, address, phone, fax, e-mail)	Nicola Jackson International Office, Edinburgh Building, Chester Road Sunderland, SR1 3SD 00 44 191 515 3544 Study.abroad@sunderland.ac.uk	www.sunderland.ac.uk/exchanges
		A.1.1.1 Academic Contact (name, address, phone, fax, E-mail)	Judith Turner Senior Lecturer of Modern Foreign Languages, Forster Building, Sunderland SR1 3SD 00 44 191 515 2151 Judith.turner@sunderland.ac.uk	
		Administrative Contact (name, address, phone, fax, e-mail)		

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

University of Jaen	EJAEN01	Institutional Coordinator (name, address, phone, fax, e-mail)	Ma Victoria Lopez Ramon, Vice Chancellor of International Relations and Cooperation, Campus Las Lagunillas, Ed. Rectorado, s/n E-23071 Jaen Spain Tel: +34 953 21 21 94 Fax: 34 953 21 26 12 Email: secrel@ujaen.es	
		A.1.1.2 Academic Contact (name, address, phone, fax, E-mail)	Sebastián Bruque Cámara C/ Alfonso X el Sabio, 28 23700 Linares, Jaén, E 23700 Tel. +34953648571 e-mail: sbruke@ujaen.es	
		Administrative Contact (name, address, phone, fax, e-mail)	David Peñafuerte International Relations Officer, Phone: +34953213479 e-mail: dprendon@ujaen.es	

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
UK SUNDERL 01	EJAEN01		Humanities & Business	1 st	36	4x9
EJAEN01	UK SUNDERL 01		Humanities & Business	1 st	36	4x9

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject	Number of staff mobility periods
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
UKSUNDER L01	EJAEN01		Humanities & Business	5 hours	1 week
EJAEN01	UKSUNDER L01		Humanities & Business	5 hours	1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴ Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
UKSUNDERL01	All	English	English	English B2	English B2
EJAEN01	All	Spanish	English	Spanish A2 (recommended)	English B2 or Spanish B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
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⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

UK SUNDERL01	30 th May for applications	29 th November for applications
E JAEN01	30 th June	30 th November

[to be adapted in case of a trimester system]*

- The receiving institution will send its decision within [4] weeks.
- A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of the agreement

Agreements are valid for 2 years and will be reviewed annually by the International Office and Faculty members of the University of Sunderland. In the event of a termination of agreement, a notice of at least one academic year will be given where possible. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions Please insert your grading system here.

Sunderland Grade	ECTS Grade
70%+	A
66-69%	B
64-65%	B
60-63%	B
54-59%	C
50-53%	C
46-49%	D
44-45%	D
43-44%	D
40-42%	E
<40%	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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UKSUNDERL01	Nicola Jackson Study.abroad@sunderland.ac.uk	www.sunderland.ac.uk/exchanges
E JAEN01	David Peñafuerte International Relations Officer Phone: +34953213479 e-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.p

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UKSUNDERL01	Nicola Jackson Study.abroad@sunderland.ac.uk	www.sunderland.ac.uk/exchanges
E JAEN01	David Peñafuerte International Relations Officer Phone: +34953213479 e-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en

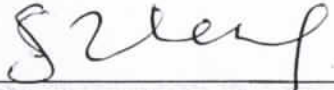


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UKSUNDERL01	Nicola Jackson Study.abroad@sunderland.ac.uk	www.sunderland.ac.uk/exchanges
E JAEN01	David Peñafuerte International Relations Officer Phone: +34953213479 e-mail: dprendon@ujaen.es	http://www.ujaen.es/serv/vicint/home/portada.p

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
UK SUNDERL01	Dr Sky Zheng Director of International Recruitment	03/11/2014	
E JAEN01	The Rector (On his behalf by Resolution of June 9 th , 2011) Signed: M ^a Victoria López-Ramón, Vice- president for Internationalization		<p data-bbox="973 369 1037 414">P.D.</p>   <p data-bbox="1021 492 1324 560">M^a Victoria López Ramón Vice-Chancellor for Internationalization</p>

⁵ Scanned signatures are accepted