



# Erasmus+ Programme

## Key Action 1

### Inter-institutional agreement 2014-2021

#### Higher Education Student and Staff Mobility

#### – Mobility for learners and staff –

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of the ECHE in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITE MONTESQUIEU-BORDEAUX IV	F BORDEAU 41	<b>Erasmus Officer:</b> Vanessa Chalumeau, <a href="mailto:sri3@u-bordeaux4.fr">sri3@u-bordeaux4.fr</a> , <a href="mailto:vanessa.chalumeau@u-bordeaux.fr">vanessa.chalumeau@u-bordeaux.fr</a> International Office 16 avenue Léon Duguit - CS 50057 33608 PESSAC Cedex 00.33.556.84.86.39 Fax : 00.33.556.84.25.66	<a href="http://www.u-bordeaux4.fr/">http://www.u-bordeaux4.fr/</a> <a href="http://www.u-bordeaux.fr/">http://www.u-bordeaux.fr/</a> <a href="http://www.u-bordeaux4.fr/international/contacts_DRI/">http://www.u-bordeaux4.fr/international/contacts_DRI/</a>
IUT Périgueux		Campus Périgord – CS 21201 24019 Périgueux Cedex <b>International Coordinator:</b> <b>Mme Nadine Esteve</b> <a href="mailto:nadine.esteve@u-bordeaux.fr">nadine.esteve@u-bordeaux.fr</a>	<a href="http://www.perigueux.u-bordeaux4.fr/iut/">http://www.perigueux.u-bordeaux4.fr/iut/</a>
UNIVERSIDAD DE JAÉN	E JAEN 01	Victoria LOPEZ-RAMON, <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a> Campus las Lagunillas, Ed. Rectorado s/n – 23071 – Jaén – Espagne Tél : +34 953 21 21 94 Fax : +34 953 21 26 12  Sebastián Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a>  David Peñafuerte; International Relations Officer; Phone: +34 953 213479	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>

**B. Mobility numbers per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle <sup>1</sup>	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
F BORDEAU 41	E JAEN 01	1015(812))	Tourism	SC, 1	2/20	0/0
		0711(521)	Génie chimique	SC, 1	2/20	0/0
E JAEN 01	F BORDEAU 41	1015(812))	Tourism	SC, 1	2/20	0/0
		0711(521)	Génie chimique	SC, 1	2/20	0/0

FROM	TO	Subject area code [ISCED]	Subject area name	Total Number of staff mobility/Total number of days	
				STA <sup>4</sup>	STT <sup>5</sup>
F BORDEAU 41	E JAEN 01	1015(812))	Tourism	1/5	0/0
		0711(521)	Génie chimique	1/5	0/0
E JAEN 01	F BORDEAU 41	1015(812))	Tourism	1/5	0/0
		0711(521)	Génie chimique	1/5	0/0

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>1</sup> Short cycle, 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup>

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Teaching

Receiving institution	Language of instruction	Language of instruction	Recommended language of instruction level	
	1	2	Student Mobility for Studies	Staff Mobility for Teaching
<b>F BORDEAU 41</b>	French		B1 – French	B2 - French
<b>E JAEN01</b>	Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

#### D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>F BORDEAU 41</b>	June	November
<b>E JAEN01</b>	30 June	30 November

2. The receiving institutions will send its decisions within 6-8 weeks after deadline.

**E JAEN01:** The receiving institution will send its decision within 2 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

**E JAEN01:** A Transcript of Records will be Issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## E. Information

F BORDEAU 41		E JAEN 01
WWW for Incoming Students	<a href="http://www.perigueux.u-bordeaux4.fr/iut/">http://www.perigueux.u-bordeaux4.fr/iut/</a> <a href="http://www.u-bordeaux4.fr/international/etudiants_etrangers/programme_erasmus/">http://www.u-bordeaux4.fr/international/etudiants_etrangers/programme_erasmus/</a> <a href="http://www.u-bordeaux4.fr/digitalAssets/53/53873_GUIDE1_ACCUEIL_INTER_RI_jul2013w.pdf">http://www.u-bordeaux4.fr/digitalAssets/53/53873_GUIDE1_ACCUEIL_INTER_RI_jul2013w.pdf</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
Contact detail - nominations	<a href="mailto:sri3@u-bordeaux4.fr">sri3@u-bordeaux4.fr</a> <a href="mailto:vanessa.chalumeau@u-bordeaux.fr">vanessa.chalumeau@u-bordeaux.fr</a>	<a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
WWW Course Catalogue	Tech de co: <a href="http://www.perigueux.u-bordeaux4.fr/iut/tc/formation-tech-de-co.php">http://www.perigueux.u-bordeaux4.fr/iut/tc/formation-tech-de-co.php</a> Tourisme: <a href="http://www.perigueux.u-bordeaux4.fr/iut/tourisme/contenu-formation.php">http://www.perigueux.u-bordeaux4.fr/iut/tourisme/contenu-formation.php</a> Genie Bio : <a href="http://www.perigueux.u-bordeaux4.fr/iut/gb/index.php?nom=etudes&amp;menu=menu11">http://www.perigueux.u-bordeaux4.fr/iut/gb/index.php?nom=etudes&amp;menu=menu11</a> Genie Chimie: <a href="http://www.perigueux.u-bordeaux4.fr/iut/gc/index.php?nom=plaquett&amp;menu=menu2">http://www.perigueux.u-bordeaux4.fr/iut/gc/index.php?nom=plaquett&amp;menu=menu2</a>	<a href="http://www.ujaen.es/serv/vicint/home/academics_home.php">http://www.ujaen.es/serv/vicint/home/academics_home.php</a>
Housing <sup>6</sup>	Marché privé: CIJ <a href="http://www.perigueux.fr">www.perigueux.fr</a> Logement universitaire : <a href="http://www.crous-bordeaux.fr/perigueux">www.crous-bordeaux.fr/perigueux</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
Contact details	<a href="mailto:sri1@u-bordeaux4.fr">sri1@u-bordeaux4.fr</a> <a href="mailto:magalie.lopez@u-bordeaux.fr">magalie.lopez@u-bordeaux.fr</a>	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
WWW Visa Information <sup>7</sup>	<a href="http://www.univ-bordeaux.fr/Etudiants_etrangers.html">http://www.univ-bordeaux.fr/Etudiants_etrangers.html</a> <a href="http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/">http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
Contact details	<a href="mailto:sri3@u-bordeaux4.fr">sri3@u-bordeaux4.fr</a> <a href="mailto:vanessa.chalumeau@u-bordeaux.fr">vanessa.chalumeau@u-bordeaux.fr</a>	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
WWW Insurance Information <sup>8</sup>	<a href="http://www.u-bordeaux4.fr/international/etudiants_etrangers/programme_erasmus/">http://www.u-bordeaux4.fr/international/etudiants_etrangers/programme_erasmus/</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>

<sup>6</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>7</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>8</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Contact details	<a href="mailto:sri3@u-bordeaux4.fr">sri3@u-bordeaux4.fr</a> <a href="mailto:vanessa.chalumeau@u-bordeaux.fr">vanessa.chalumeau@u-bordeaux.fr</a>	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
ECTS Users' Guide <sup>9</sup>	Voir contenu de la formation	See below
WWW Students and Staff with Disabilities	<a href="http://www.u-bordeaux4.fr/vie_de_campus/mission_handicap/andicap/">http://www.u-bordeaux4.fr/vie_de_campus/mission_handicap/andicap/</a>	<a href="http://www10.ujaen.es/conocenos/servicios-unidades/medias/especiales/inicio">http://www10.ujaen.es/conocenos/servicios-unidades/medias/especiales/inicio</a>
Contact details		Email: <a href="mailto:diversidad@ujaen.es">diversidad@ujaen.es</a>

### 1. Grading systems of the institutions

Université Montesquieu – Bordeaux IV (F BORDEAU41)

ECTS grading scale:

ECTS	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>FX/F</i>
Oral	17-20	15-16	13-14	12	10-11	0-9
Written	15-17	13-14	12	11	10	0-9
Definition	<i>Excellent</i>	<i>Very good</i>	<i>Good</i>	<i>Satisfactory</i>	<i>Sufficient/Pass</i>	<i>Fall</i>

**ECTS credits:**

one semester : 30 ECTS

one full academic year: 60 ECTS

#### E JAEN01


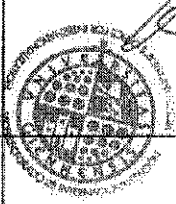



Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

<sup>9</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**F. RIGHTS AND OBLIGATIONS**

University Bordeaux I, Bordeaux II and Bordeaux IV are engaged in a merging process. They become University of Bordeaux from 1<sup>st</sup> January 2014 which will take over the legal rights and obligations of the University Bordeaux I, Bordeaux II and Bordeaux IV.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates e.g. dean of the faculty)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>10</sup>
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	11.02.2014	 
F BORDEAU 41	M. Benoît Jamet, Directeur de l'IUT	20/02/2014	  

<sup>10</sup> Scanned signatures are accepted