

# Erasmus<sup>+</sup> Programme

## Inter-institutional agreement 2014/15-2020/21

### Higher Education Student and Staff Mobility

#### – Mobility for learners and staff (Key Action 1) –

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Università degli Studi del Piemonte Orientale <b>I VERCELL 01</b>	Universidad de Jaén <b>E JAEN01</b>
<p><u>Institutional Coordinator<sup>1</sup>:</u> Prof. Umberto Dianzani Erasmus e Studenti Stranieri Via Duomo, 6 - Vercelli Tel: +39 0161 261523, Fax: +39 0161 219421, Email: <a href="mailto:erasmus@unipmn.it">erasmus@unipmn.it</a></p>	<p>M<sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a></p> <p>Sebastian Bruque; International Mobility Programmes Coordinator ; Phone +34 953 212620 E-mail: <a href="mailto:sbruque@ujaen.es">sbruque@ujaen.es</a></p> <p>David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a></p>
<p><u>Contact Details for Student Mobility / Nomination:</u> <u>Dott.ssa Cristina Conti - Erasmus e Studenti Stranieri</u> Email: <a href="mailto:erasmus@unipmn.it">erasmus@unipmn.it</a> Tel: +39 0161 261 523, Fax: +39 0161 219421</p>	
<p><u>Contact Details for Staff Mobility (if applicable):</u> <u>Dott.ssa Cristina Conti - Erasmus e Studenti Stranieri</u> Email: <a href="mailto:erasmus@unipmn.it">erasmus@unipmn.it</a> Tel: +39 0161 261523, Fax: +39 0161 219421</p>	
<p><u>Departmental Coordinator:</u> <u>Prof. Anna Menozzi</u> Mail: <a href="mailto:anna.menozzi@unipmn.it">anna.menozzi@unipmn.it</a></p>	

### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
I VERCELL 01	E JAEN01	041	Business and Administration	BA MA	2X10 (total months=20)	
E JAEN01	I VERCELL 01	041	Business and Administration	BA MA	2X10 (total months=20)	

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA <sup>4</sup>	STT <sup>5</sup>
I VERCELL 01	E JAEN01	041	Business and Administration	1x5	
E JAEN01	I VERCELL 01	041	Business and Administration	1x5	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
I VERCELL 01		ITALIAN		B1	
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

If applicable, please indicate the required type and score of standardized language tests:

### E. Calendar

#### 1. Nomination deadlines:

Receiving institution	Winter term <sup>6</sup> [month]	Summer term <sup>7</sup> [month]
I VERCELL 01	July 31st	November 30th
E JAEN01	30 June	30 November

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.

**E JAEN01:** The receiving institution will send its decision within 2 weeks

3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

**E JAEN01:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training

<sup>6</sup> To be adapted in case of a trimester system.

<sup>7</sup> To be adapted in case of a trimester system.

4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

	I VERCELL 01	E JAEN01
WWW for Incoming Students	<a href="http://www.unipmn.it/Informazioni%20su/Area%20Internazionale/Programma%20LLP_Erasmus/Studenti/Studio/default.aspx?open=1154&amp;scrolltop=0">http://www.unipmn.it/Informazioni%20su/Area%20Internazionale/Programma%20LLP_Erasmus/Studenti/Studio/default.aspx?open=1154&amp;scrolltop=0</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
WWW Course Catalogue	<a href="http://www.eco.unipmn.it">www.eco.unipmn.it</a>	<a href="http://www.ujaen.es/serv/vicint/home/academic_home.php">http://www.ujaen.es/serv/vicint/home/academic_home.php</a>
Housing <sup>8</sup>	<a href="http://www.unipmn.it/Informazioni%20su/Area%20Internazionale/default.aspx?open=7870&amp;scrolltop=324">http://www.unipmn.it/Informazioni%20su/Area%20Internazionale/default.aspx?open=7870&amp;scrolltop=324</a>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
Contact details	<a href="mailto:residenze@unipmn.it">residenze@unipmn.it</a> +39 0161 261523	David Peña fuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
WWW Visa Information <sup>9</sup>		<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
Contact details	<a href="mailto:erasmus@unipmn.it">erasmus@unipmn.it</a> +39 0161 261523	David Peña fuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
WWW Insurance Information <sup>10</sup>		<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>
Contact details	<a href="mailto:erasmus@unipmn.it">erasmus@unipmn.it</a> +39 0161 261523	David Peña fuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>
ECTS Users' Guide <sup>11</sup>	<a href="http://www.unipmn.it/Informazioni%20su/Area%20Internazionale/Programma%20LLP_Erasmus/Studenti/Studio/Studenti%20dell'Ateneo%20in%20Partenza/Tabella_di.pdf">http://www.unipmn.it/Informazioni%20su/Area%20Internazionale/Programma%20LLP_Erasmus/Studenti/Studio/Studenti%20dell'Ateneo%20in%20Partenza/Tabella_di.pdf</a>	See below
WWW Students and Staff with Disabilities		E JAEN01: University of Jaén: information for Disabled Students: <a href="http://www10.ujaen.es/conocenos/servicios-unidades/edue/special/es/micio">http://www10.ujaen.es/conocenos/servicios-unidades/edue/special/es/micio</a>
Contact details	<a href="mailto:erasmus@unipmn.it">erasmus@unipmn.it</a> +39 0161 261523	+34 953 21 3479 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a>

<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.



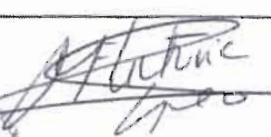

<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**E JAEN01**

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matricula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7.8-9	B	Next 20%
1	Aprobado	5.6-9	C-D	Next 65%
	Suspenso	0-4.9	FX-F	Not Pass

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name function	Date	Signature <sup>12</sup>
I VERCELL 01	PROF. UMBERTO DIANZANI INSTITUTIONAL COORDINATOR	14/02/2014	 
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	10.07.2014	 

<sup>12</sup> Scanned signatures are accepted