



Erasmus+ Programme

Inter-institutional agreement 2018-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Name of the institution	Erasmus code	Contact details	Website
Akademia Pedagogiki Specjalnej im. Marii Grzegorzewskiej (The Maria Grzegorzewska Pedagogical University)	PL WARSZAW04	<p>Dr Antonina Adamowicz-Hummel, Institutional Coordinator The Maria Grzegorzewska Pedagogical University ul. Szczęśliwicka 40, 02-353 Warsaw, Poland +48 608 688774 (mobile); antonina@hummel.it.pl</p> <p>Krzysztof Kozina, M.A. Erasmus Administrator The Maria Grzegorzewska Pedagogical University ul. Szczęśliwicka 40, 02-353 Warsaw, Poland +48(22) 589-36-15 kkozina@aps.edu.pl</p>	http://www.aps.edu.pl/erasmusplus
UNIVERSIDAD DE JAÉN	E JAEN01	<p>Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es</p> <p>Juan Ráez; Director of International Mobility; Phone +34 953 212620 E-mail: jraez@ujaen.es</p> <p>Alina Ocaña Jódar; Head of the International Relations Office; E-mail: secrel@ujaen.es</p>	<p>http://www.ujaen.es/serv/vicint/home/academics_home</p> <p>http://estudios.ujaen.es/listadogradados</p>

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods			
					Student Mobility for Studies		Student Mobility for Traineeships	
					Number of students	Total number of months	Number of students	Total number of months
PL WARSZAW04	E JAEN01	011	EDUCATION	1st 2nd	2	5 months* student	-	-
E JAEN01	PL WARSZAW04	011	EDUCATION	1st 2nd	2	4,5 months* student	-	-

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training

				Number of Staff	Total number of Weeks	Number of Staff	Total number of Weeks
PL WARSZAW04	E JAEN01	011	EDUCATION	1	1	-	-
E JAEN01	PL WARSZAW04	011	EDUCATION	1	1	-	-

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies	Recommended language of instruction level Staff Mobility for Teaching
PL WARSZAW04		English	Polish	B2	C1
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL WARSZAW04: -

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/congcenos/servicios-unidades/neduespeciales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution	Autumn term [month]	Spring term [month]
PL WARSZAW04	Deadline to send nominations and applications: May 31 Autumn term: October 1 - mid-February	Deadline to send nominations and applications: October 31 Spring term: mid-February - June 30
E JAEN01	30 June	30 November

2. The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of the stipulated period of validity.
- Mutual agreement between the parties.
- The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled.
- Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL WARSZAW04

Grading system:

- 5 – very good (ECTS grade A, B)
- 4 – good (ECTS grade C)
- 3 – satisfactory (ECTS grade D, E)
- 2 – fail (ECTS grade FX, F)

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL WARSZAW04	–	http://www.aps.edu.pl/erasmus/visa-information.aspx
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: secrel@ujaen.es	http://www.ujaen.es/serv/vicint/home/index

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
PL WARSZAW04	–	http://www.aps.edu.pl/erasmus/medical-care.aspx
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: secrel@ujaen.es	http://www.ujaen.es/serv/vicint/home/seguro_sanitario

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for Information
PL WARSZAW04		http://www.aps.edu.pl/erasmus/practical-information.aspx
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: secret@ujaen.es	http://www.ujaen.es/serv/vicint/home/upload_buddy_ext_f http://www.ujaen.es/serv/vicint/home/alojamiento

ACADEMIA PEDAGOGICA ESPECIALIZADA
Im. Mari Grzegorzewskiej
02-353 Warszawa, ul. Szczepińska 40
tel. (22) 589 38 00

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
PL WARSZAW04	Professor Barbara Marcinkowska Vice-Rector for Education		PROREKTOR ds. kształcenia <i>prof. Barbara Marcinkowska</i>
E JAEN01	The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization	28/05/18	