

# Erasmus<sup>+</sup> Programme

## Inter-institutional agreement 2014/15-2020/21

### Higher Education Student and Staff Mobility

#### –Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

University of Jaén E JAEN01	University of Warsaw PLWarszaw01
<p><b><u>Institutional Coordinator<sup>1</sup>:</u></b> M<sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization ; Phone: +34 953 212194 E-mail: <a href="mailto:secrel@ujaen.es">secrel@ujaen.es</a></p>	<p><b><u>Institutional Coordinator<sup>1</sup>:</u></b> Ms. Sylwia Salamon Erasmus + Institutional Coordinator <a href="mailto:sylwia.salamon@adm.uw.edu.pl">sylwia.salamon@adm.uw.edu.pl</a> Tel. +48 22 55 24009</p>
<p><b><u>Contact Details for Student Mobility / Nomination:</u></b> David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a></p> <p><b><u>Contact Details for Staff Mobility (if applicable):</u></b> David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a></p>	<p><b><u>Contact Details for Student Mobility / Nomination:</u></b> <a href="mailto:Klementyna.kiefak@adm.uw.edu.pl">Klementyna.kiefak@adm.uw.edu.pl</a> Tel: +48 22 55 24 070</p> <p><b><u>Contact Details for Staff Mobility (if applicable):</u></b> Piotr Grzebyk, Marcin Stębeliski <a href="mailto:erasmus@wpia.uw.edu.pl">erasmus@wpia.uw.edu.pl</a>, <a href="mailto:outgoing@wpia.uw.edu.pl">outgoing@wpia.uw.edu.pl</a> tel./fax: + 48 22 55 24 374</p>
<p><b><u>Departmental Coordinator:</u></b> Prof. Ángel Martínez <a href="mailto:martinez@ujaen.es">martinez@ujaen.es</a></p>	<p><b><u>Departmental Coordinator:</u></b> Piotr Grzebyk, Marcin Stębeliski <a href="mailto:erasmus@wpia.uw.edu.pl">erasmus@wpia.uw.edu.pl</a>, <a href="mailto:outgoing@wpia.uw.edu.pl">outgoing@wpia.uw.edu.pl</a> tel./fax: + 48 22 55 24 374</p>

### B. Mobility numbers per academic year

FROM	TO	Subject area	Subject area name	Study cycle	Total Number of students/Total number of months	
		ISCED	ISCED		SMS <sup>2</sup>	SMT <sup>3</sup>
						3

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup>Student Mobility for Studies

<sup>3</sup>Student Mobility for Traineeship

E JAEN01	PL WARSZAW01	380 (10.0)	Law	3rd	1 x 10 (total 10 months)	0/0
PL WARSZAW01	E JAEN01	380 (10.0)	Law	3rd	1 x 10 (total 10 months)	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days STA <sup>4</sup> STT <sup>5</sup>	
E JAEN01	PL WARSZAW01	380 (10.0)	Law	2 persons/ 8 teaching hours	0/0
PL WARSZAW01	E JAEN01	380 (10.0)	Law	2 persons/ 8 teaching hours	0/0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
PLWarszaw01	380 (10.0)	English	Polish	B2	C1
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

If applicable, please indicate the required type and score of standardized language tests:  
PLWarszaw01:

### E. Calendar

#### 1. Nomination deadlines:

Receiving institution	Winter term <sup>6</sup> [month]	Summer term <sup>7</sup> [month]
E JAEN01	30 June	30 November
PLWarszaw01	May 15 <sup>th</sup>	November 15 <sup>th</sup>

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training

<sup>6</sup> To be adapted in case of a trimester system.

<sup>7</sup> To be adapted in case of a trimester system.

3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

WWW for Incoming Students	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>	<a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a> <a href="http://www.erasmus.wpia.uw.edu.pl/">http://www.erasmus.wpia.uw.edu.pl/</a>
WWW Course Catalogue	<a href="http://www.ujaen.es/serv/vicint/home/academic_home.php">http://www.ujaen.es/serv/vicint/home/academic_home.php</a>	<a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a> <a href="http://www.erasmus.wpia.uw.edu.pl/incoming-students/your-studies/">http://www.erasmus.wpia.uw.edu.pl/incoming-students/your-studies/</a>
Housing <sup>8</sup>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>	<a href="http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf">http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf</a>
Contact details	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	
WWW Visa Information <sup>9</sup>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>	<a href="http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf">http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf</a>
Contact details	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	
WWW Insurance Information <sup>10</sup>	<a href="http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en">http://www.ujaen.es/serv/vicint/home/portada.php?idioma=en</a>	<a href="http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf">http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf</a>
Contact details	David Peñafuerte; International Relations Officer; Phone: +34 953 213479 E-mail: <a href="mailto:dprendon@ujaen.es">dprendon@ujaen.es</a>	
ECTS Users' Guide <sup>11</sup>		<a href="http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf">http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus+Interinstitutional_Agreement6.pdf</a>
WWW Students and Staff with Disabilities	<a href="http://www10.ujaen.es/conocenos/servicios-">http://www10.ujaen.es/conocenos/servicios-</a>	<a href="http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus">http://www.bwz.uw.edu.pl/nowa/wp-content/uploads/2010/01/AnnexA_Erasmus</a>
Contact details		

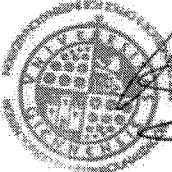

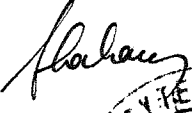
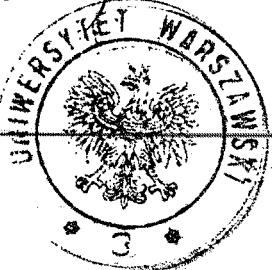
<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name Function	Date	Signature <sup>12</sup>
E JAEN01	The Rector (On his behalf by Resolution of June 9th 2011) Signed: M <sup>a</sup> Victoria López Ramón, Vice-Chancellor of Internationalization	78/04/14	 
PLWarszaw01	Sylwia Salamon Erasmus+ InstitutionalCoordinator	16/05/14	 

<sup>12</sup> Scanned signatures are accepted