



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Uniwersytet Muzyczny Fryderyka Chopina, Warszawa, Polska	PL WARSZAW09	ul. Okólnik 2, 00-368 Warszawa, Poland Tel/fax: +48 22 8278308 E-mail: erasmus@chopin.edu.pl zajacowna@chopin.edu.pl	www.chopin.edu.pl
UNIVERSIDAD DE JAÉN	E JAEN01	Sebastián Bruque Cámara, Vice-President of Internationalization ; Phone +34 953 212194 E-mail: secrel@ujaen.es Juan Ráez; Director of International Mobility; Phone +34 953 212620 E-mail: jraez@ujaen.es	http://www.ujaen.es/serv/vicini/home/academics_home http://estudios.ujaen.es/listadogrados

		Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					<i>[total number of months of the study periods or average duration]</i>	
PL WARSAW09	E JAEN01	0215	Music& Performing Arts	1st, 2nd, 3rd	18 (2 students x 9 months)	
E JAEN01	PL WARSAW 09	0215	Music& Performing Arts	1st, 2nd, 3rd	18 (2 students x 9 months)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				<i>[total number of days of teaching periods or average duration]</i>	
PL WARSAW09	E JAEN01	0215	Music& Performing Arts	2 days (1 person x 2 days)	5 working days (1 person)
E JAEN01	PL WARSAW09	0215	Music& Performing Arts	2 days (1 person x 2 days)	5 working days (1 person)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL WARSZAW09	Music & Performing Arts	PL	EN Department II & IV	B1	B2
E JAEN01		Spanish	English	Spanish B1; or English B1 for courses taught in English	Spanish B2; or English B2 for courses taught in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

The institutions provide infrastructure for welcoming students and staff with disabilities.

E JAEN01:

Information for Disabled Students: <http://www10.ujaen.es/conocenos/servicios-unidades/medidas/especiales/inicio>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
PL WARSZAW09	31 May	31 October
E JAEN01	30 June	30 September

2. The receiving institution will send its decision as soon as possible.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually, if communicated before January 1st.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

E JAEN01

Grade in Spanish Academic Records	Definition	Numerical mark	Estimated ECTS Grade	Definition
4	Matrícula de Honor	10	A+	Top Qualification in Class or Subject
3	Sobresaliente	9-10	A	Highest 10%
2	Notable	7-8.9	B	Next 20%
1	Aprobado	5-6.9	C-D	Next 65%
	Suspense	0-4.9	FX-F	Not Pass

ECTS grading scale at the FCUM (Fryderyk Chopin University of Music):

ECTS Grade	Polish Grade	Definition	
A+	24-25	EXCELLENT	outstanding performance with only minor errors
A	21-23	VERY GOOD	above the average standard but with some errors

B	19-20	GOOD PLUS	generally sound work with a number of notable errors
C	16-18	GOOD	fair but with significant shortcomings
D	13-15	SATISFACTORY	performance meets the minimum criteria
E	10-12	SUFFICIENT	some more work required before the credit can be awarded
F	0-9	FAIL	considerable further work is required

ECTS credits at the FCUM:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW09	Tel/fax: +48 22 8278308 E-mail: erasmus@chopin.edu.pl zajacowna@chopin.edu.pl	www.chopin.edu.pl
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/ serv/vicint/home/index

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW09	Tel/fax: +48 22 8278308 E-mail: erasmus@chopin.edu.pl zajacowna@chopin.edu.pl	www.chopin.edu.pl
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/seguro_sanitario

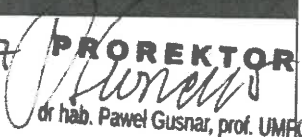

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW09	Tel/fax: +48 22 8278308 E-mail: erasmus@chopin.edu.pl zajacowna@chopin.edu.pl	www.chopin.edu.pl
E JAEN01	Alina Ocaña Jódar; Head of the International Relations Office; E-mail: alocana@ujaen.es	http://www.ujaen.es/serv/vicint/home/upload_buddy_ext_f http://www.ujaen.es/serv/vicint/home/alojamiento

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL WARSZAW09	Paweł Gusnar, PhD, Vice-Rector for Foreign Affairs	26.01.2017	 PROREKTOR dr hab. Paweł Gusnar, prof. UMFC
	Emilia Lipka Erasmus Coordinator	23.01.2017	Primary Koordynator programu Erasmus+  mgr Emilia Lipka
E JAEN01	The Rector (On his behalf by Resolution of April 29 th 2015) Signed: Sebastián Bruque Cámara, Vice-President for Internationalization	30.1.17	